DATE: 29th October, 2023

INVITATION TO BID NO. MAP/MAUK/23/4910-53

Bids Required for Construction of 50 No's Smart House in District Sanghar & Mirpur Khas, Sindh

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CLOSING DATE AND TIME: Monday 13th November, 2023: 5:30 p.m.

1. GENERAL INFORMATION

The Office of the Muslim Aid (MAP) Islamabad invites -bids from qualified, Contractors/ vendors/suppliers / Authorized Dealers, duly registered with the government of the Islamic Republic of Pakistan and Pakistan Engineering Council to submit a firm offer for the "Construction of 50 # Smart House in District Sanghar & Mirpur Khas Sindh (Delivery / Construction of 50 # Smart House locations are annexture B) Sindh. The construction firm offers from the successful bidders would form the basis for an award of a contract.

2. BIDDING DOCUMENTS

The following annexes form an integral part of this invitation to Bid:

Annex A: Detailed Specification of RFQ / Drawings / Design
Annex B: Locations /construction of Smart House (50 Sites)
Annex C: General Terms and Conditions for Purchase/supply of Goods
Annex D: Vendor Registration Form and Instruction for completion of bid

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SECTION I: BIDDING INFORMATION

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a) ACKNOWLEDGMENT

Bidders are requested to confirm the receipt of this **ITB** and send the expression of their intention to participate to the addresses (courier) provided in the "SUBMISSION OF BIDS" section of this ITB.

b) QUERIES

i) Bidders are required to submit all their **inquiries in respect of this Invitation to bid by e-mail to aleem.gardazi@muslimaid.org.pk or procurement@muslimaid.org.pk by Monday 13th November, 2023: 5:30 p.m.** MUSLIM AID may, at its discretion, copy any reply to a particular question to all other invited Bidders.

IMPORTANT: The inclusion of copies of your offer with any correspondence sent directly to the attention of the responsible buyer will result in disqualification of the offer. Please send your offer directly to the address provided in the "SUBMISSION OF BIDs" section of this ITB.

c) YOUR OFFER

Please submit your offer using the submission templates provided. It should conform to the following requirements and contain all information required. The offers not conforming to the requested format will not be taken into consideration for evaluation. Your offer should clearly include the following information:

DELIVERY TIME: All items must be delivered to the specified locations as per the schedule given in Annex C possible after placement of the contract from **November 20, 2023, to April 15, 2024 (05 months not extendable)**

- **OFFERS** can be made for part of the requirement as listed in the attached **Annex-A**,

- **COST:** The cost should include the **construction of Smart House 50 No's site the list of sites is Annexture B** including (all Transportation and Tax included, the quoted amount will be applicable with all taxes as per government laws).

- **CURRENCY:** Your proposal must be prepared in a single currency, PAK Rupees.

- **LANGUAGE:** Bids shall be prepared in English.

- **INSPECTION:** All civil construction work Specification's are subject to inspection and will be advised at the time of delivery. The selected contractor/ Supplier will inform MUSLIM AID when the civil construction work / Supplies will be ready for inspection. The inspection will be arranged by MUSLIM AID. Please note that inspection charges resulting from the contractor's default will be charged directly to the contractor.

- **PLACE OF INSPECTION:** The inspection will be held at the sites, as per the sites identified by MUSLIM AID.

- **COUNTRY OF ORIGIN OF THE SUPPLIER AND AREA OF OPERATION:** The bid shall state the country in which the items are manufactured.

- **BID VALIDITY:** The bid submitted must remain valid for acceptance for **06 Months from** the Invitation to BID closing date.

- **VENDOR REGISTRATION:** Contractors/suppliers are requested to complete and submit with their offer the vendor registration form (Annex F), together with the necessary supporting documentation unless they have already been registered with **Muslim Aid (MAP)** and have received purchase orders within the last 3 years. All the companies are required to submit registration documents for example.

    - **Dealers/Partnership certificates issued by principal companies/organizations**
    - **Certificate of registration from PEC – Category C2, C3 and C3**
    - **Certificates of Work completed within the last 2 years or so**
    - **National Tax Number / STN**
    - **Update bank statement last one year.**
    - **Or any other document issued by a government regulatory body certifying the legality of their business.**

- **BID EVALUATION:**

d.1) Supplier Registration

The qualified supplier/ Contractor will be added to the vendor registration after investigation of suitability based on the submitted Vendor / Contractor Registration Form and supporting documents. The investigation involves consideration of several factors such as:

- Financial Standing (6 Monthly Bank Statement)
- Minimum three years of Previous experience in relevant civil work
- Core business
- Track record
- Minimum volume of annual work
- Technical Knowledge of the work under consideration
- Contract capacity
- Interested contracting companies must share the details of their technical staff along with the machinery.
- Potential bidders are informed that your application MUST accompany **02% earnest money** as a call deposit in the form of a Demand Draft in the Name of **'Muslim Aid (MAP**) (Please note that the cheque or copy of Demand Draft will not be acceptable)

This will be followed later by performance evaluation as a contractor such as:

- Ability to respond quickly to the Agency's needs.
- Timely construction of 50 smart house as per agreed design / Completion work as per quality and quantity with in time frame.
- Dependability of products and services.

d.2) Financial and Technical Evaluation

All bids from contractors will be evaluated based on:

- Compliance with the mentioned MUSLIM AID Specification and approved material as per samples
- Delivery Time / Completion of Work

IMPORTANT: For evaluation purposes only, the offers submitted in PKR currency

- **SUBMISSION OF BIDS**

Bids must be submitted in sealed envelopes as follows

- **Sealed envelope containing:**

  Annex A: Detailed Specification of RFQ and design
  Annex B: Locations /Construction of Smart house (50 Sites)
  Annex C: General Terms and Conditions for Purchase/supply of Goods/Construction of 50 no's Smart House
  Annex D: Vendor Registration Form and Instruction for completion of bid

  A sealed envelope containing the financial part of the offer (ANNEXURE A)

To be sent only through courier, to the following addresses clearly marked as follows:

NOT TO BE OPENED BY THE REGISTRY
MAP/MAUK/23/4910-53 (Bids Required for Construction of 50 Smart Houses in District Sanghar & Mirpur Khas, Sindh

MUSLIM AID Ad (MAP)
Plot # 1, First Floor, Executive Business Centre,
Main Double Road, FECHS
E-11/2, Islamabad

Offers submitted must be sealed as detailed below:
a. the envelope should ***be marked tender Number and addressed*** *as above,*

All Bids must be received by Monday 13th November 2023: 5:30 p.m.

LATE SUBMISSION OF BIDS: Bids received after the deadline for submission of BIDs and BIDs transmitted in any other manner than those indicated above will not be considered.

a) BID ACCEPTANCE

MUSLIM AID reserves the right to accept the whole or split. Please note **that the lowest offer is not the only criterion for acceptance of the offer). Muslim Aid has the right to select the contractor /Supplier against** whole or split**.**

MUSLIM AID may, at its discretion, extend the deadline for the submission of proposals, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by MUSLIM AID at its own initiative or in response to a clarification requested by a prospective supplier.

b) CURRENCY AND PAYMENT TERMS FOR CONSTRUCTION OF 50 NOS SMART HOUSE.

Any Purchase Order (PO) issued as a result of this ITB will be made in Pakistani Rupees. All Government taxes are applicable.

Yours sincerely,
M. Sulman Baig
Procurement & Logistic Manager
MUSLIM AID

ANNEXURE A (Detailed Specification of Civil Construction Work)

RFQ Construction of Smart House

S. No.	DESCRIPTION	Unit	QTY		
1	Excavation in foundation of building, bridges and other structures, including Dag belling, dressing, refilling around structure with excavated earth, watering and ramming lead up to one chain (30 m) and lift up to 5 ft. (1.5 m)	Cft	202		
2	Dry brick or stone ballast 1-1/2" to 2" (40mm to 50mm) gauge in foundation	Cft	93		
3	Cement concrete brick or stone ballast 1-1/2" to 2" (40mm to 50mm) gauge in foundation and plinth (1:4:8).	Cft	76		
4	Cement concrete plain including placing, compacting, finishing and curing complete (including screening and washing of stone aggregate): 2" thick Under bath tiles. Ratio 1: 2: 4	Cft	43		
5	Pacca brick work in cement sand mortar in foundation and plinth. (1:6)	Cft	207		
6	Pacca brick work in cement sand mortar (1:6) into ground floor up to 20' height.	Cft	755		
7	Providing and laying reinforced cement concrete (i/c pre-stressed concrete), using coarse sand and screened graded and washed aggregate, in required shape and design, i/c forms, molds, shuttering, lifting, compacting, curing, rendering and finishing exposed surface, complete (but excluding the cost of steel reinforcement, its fabrication and placing in position, complete a). Reinforced cement concrete in roof slab, beams, columns, lintels, girders and other structural members laid in situ or pre-cast laid in position, or pre-stressed members cast in situ, complete in all respect, Type C (nominal mix 1:2:4)	Cft	16		
8	Fabrication of mild steel reinforcement for cement concrete, i/c cutting, bending, laying in position, making joints and fastening, i/c cost of bending wire and labor charges for bending of steel reinforcement (also includes removal of rust from deformed bars) approved by the Engineer.	KG	31		
9	P / L Door including Angle Iron chowkhat Sheet 20-gauge double leaf door completes in all respect Approved by the Engineer. Weight 37 kg to 40 kg door 3.5 x 6.5 weight., Kitchen door weight 32 to 35 Kg and Toilet door weight 27 to 30 kg.	Sft	57		

10	Providing & fixing steel windows with openable glazed panels using beam section for frame 1½″x1″x5/8″x1/8″ z-section for leaves 3/4″x1″x3/4″x1/8″ T-section sashes 1″x1″x1/8″ glasses panes wooden screed for glazing embedded over a thin layer of putty duly screwed with leaves, brass fittings, holdfast duly painted complete in all respects i/c all cost of material and labor etc as per approved design and directed by the Engineer-in-charge. fixed with wire gauze 22 SWG, 5 mm thick glass Including paint etc complete in all respect.	Sft	36		
11	Cement plaster ½″ thick 1 : 4 on walls inside/ Outer side.	Sft	1,400		
12	Venyle emulsion Distempering new surface with 3 coats approved by the engineer. (ICI, Dimond, Brighto, Master)	Sft	1,400		
13	Double layer of tiles laid over 4"(100 mm) earth and 1" (25 mm) mud plaster without Bhoosa, grouted with cement sand 1:3 on top of T iron roof slab, provided with 34 lbs. per %Sft. or 1.72 Kg/Sq.m bitumen coating sand blinded.	Sft	251		
14	Providing and laying T Iron 1000 gram per RFT Mughal Supreme/ Ittifaq complete in all respect approved by the Engineer.	Rft	235		
15	Providing and laying gardir 4"x7" (2.5 KG) per RFT Mughal Supreme/ Ittifaq complete in all respect	Rft	26		
16	Providing and laying WC including P Trap complete in all respect approved by the Engineer.	Nos	1		
17	Supply and fixing PVC 4" dia pipe B Class for wastage and drainage Approved by the Engineer.	Rft	39		
18	PPRC Fitting including cutting, bending, jointing 32mm dia pipe complete in all respect Approved by the Engineer	Rft	50		
19	Supply and fixing Bib cock 1/2" dia compete in all respect Super Asia, Master and Star Asia	Nos	2		
20	P / L Pre Cost Slab (4' x 1.5').	Nos	4		
21	Electrification including pipe wiring board etc , celling fan 56 inches 1 Nos (Pak Fan, Royal Fan / GFC and Ittifaq) Copper rebinding complete in all respect.	Job	1		
22	P/ F Ventilator 2 x 1.5 ft G Iron complete in all respect approved by the Engineer.	Job	1		
23	Visibility Name steel Name Plate 18"x12" compete in all respect Approved by the Engineer.	Job	1		
TOTAL AMOUNT PKR for 01 SMART HOUSE (Including all Taxes)					
TOTAL AMOUNT PKR FOR 50 SMART HOUSE (Including all Taxes)					

Total amount:)_____

Contractor' Signatures & Seal_____

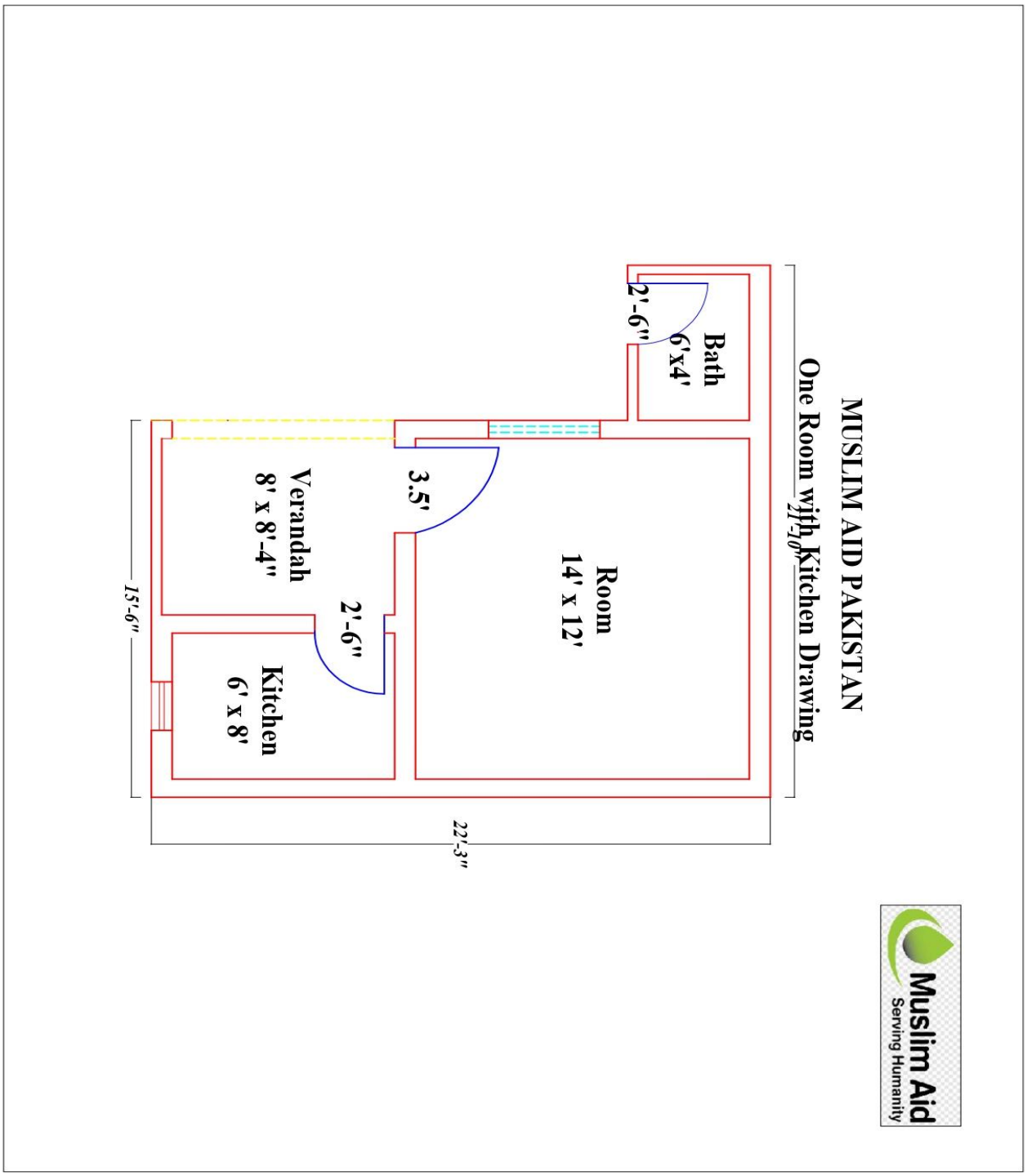
QUANTITY / ANY OTHER DISCOUNTS (PLEASE SPECIFY):

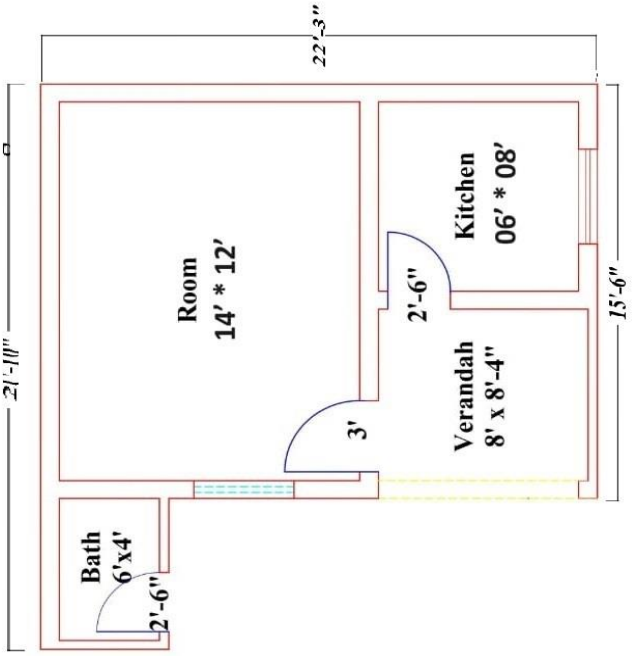
PAYMENT TERMS: ACCEPTANCE OF PAYMENT TERMS (I.E.,30 DAYS NET FROM RECEIPT OF DOCUMENTS)

YES ☐ NO ☐

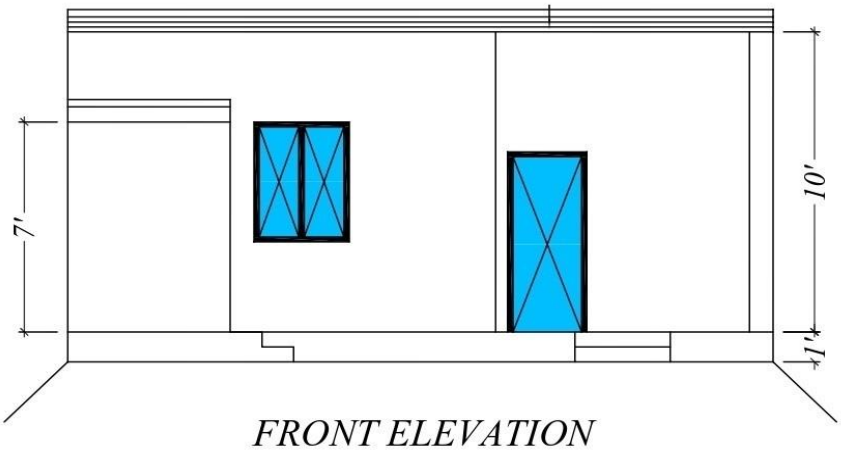
BIDDERS NAME AND SIGNATURE: _____

ANNEXURE A Drawings and Design.

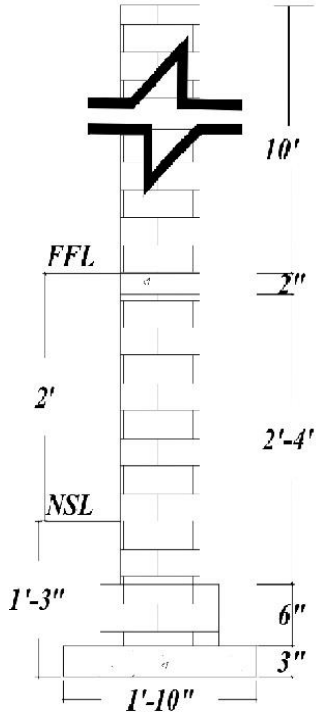




PLAN



FRONT ELEVATION

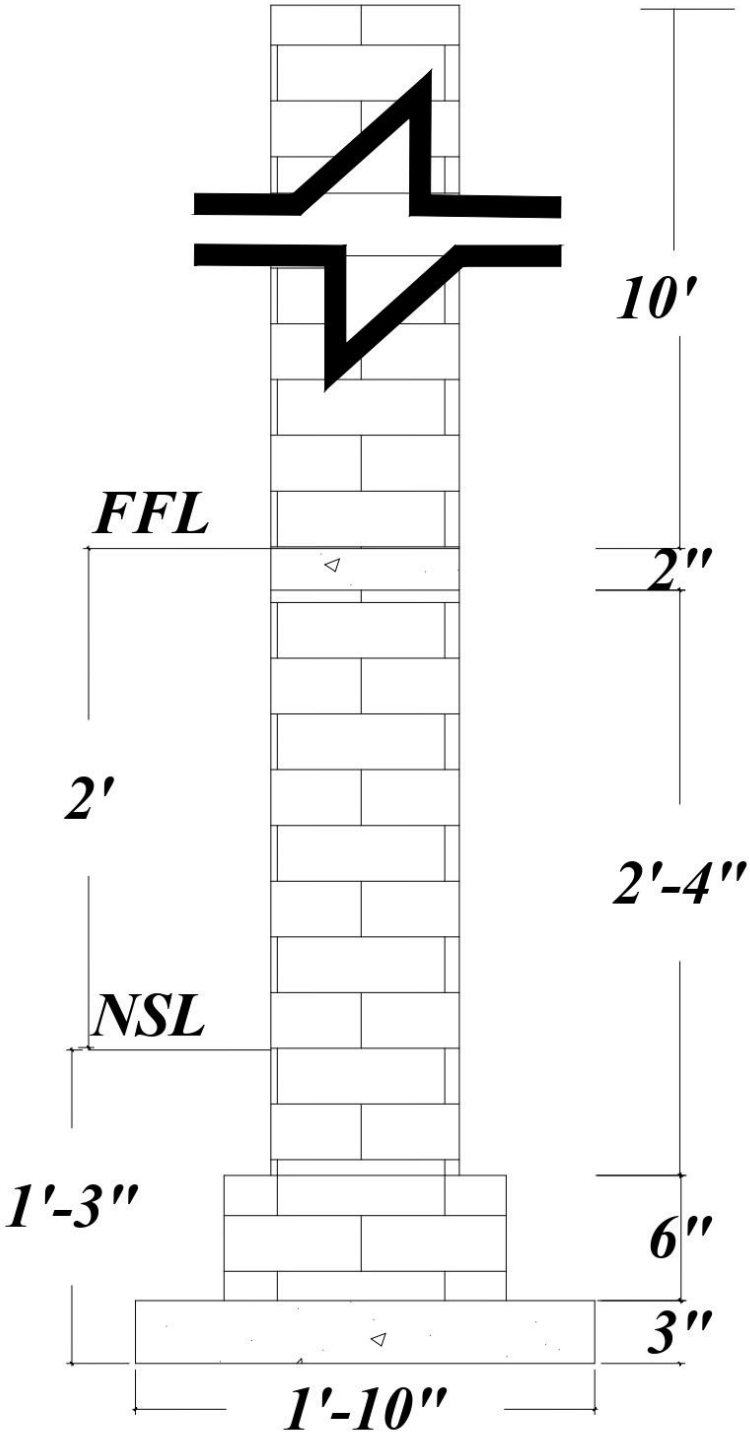






Construction of 50 Smart House in District Sanghar & Mirpur Khas Sindh

Smart House



ANNEXURE B (Locations / Construction of 50 no's smart house)

Muslim Aid Pakistan - Field Office Sanghar, Sindh

Flood Recovery Assistance for Districts Mirpur Khas and Sanghar in Sindh (PK EMG 2023 -68)

List of Beneficiaries for 25 No's Smart House, District Sanghar

S#	Taluka	UC	Village	District	Provence
1	Jam Nawaz Ali	Nauabad	Ghulam Habib Mangrio	Sanghar	Sindh
2	Jam Nawaz Ali	Nauabad	Ghulam Habib Mangrio	Sanghar	Sindh
3	Jam Nawaz Ali	Nauabad	Per juman Shah	Sanghar	Sindh
4	Jam Nawaz Ali	Nauabad	Per juman Shah	Sanghar	Sindh
5	Jam Nawaz Ali	Nauabad	Per juman Shah	Sanghar	Sindh
6	Jam Nawaz Ali	Nauabad	Qalander Bux Laskani/Cotton Factory	Sanghar	Sindh
7	Jam Nawaz Ali	Nauabad	Per juman Shah	Sanghar	Sindh
8	Jam Nawaz Ali	Nauabad	Ghulam Habib Mangrio	Sanghar	Sindh
9	Jam Nawaz Ali	Nauabad	Ghulam Habib Mangrio	Sanghar	Sindh
10	Jam Nawaz Ali	Nauabad	Ghulam Habib Mangrio	Sanghar	Sindh
11	Jam Nawaz Ali	Nauabad	Mir Muhammad Mangrio Bhel Parro	Sanghar	Sindh
12	Jam Nawaz Ali	Nauabad	Mir Muhammad Mangrio Bhel Parro	Sanghar	Sindh
13	Jam Nawaz Ali	Nauabad	Mir Muhammad Mangrio Bhel Parro	Sanghar	Sindh

14	Jam Nawaz Ali	Nauabad	Mir Muhammad Mangrio Bhel Parro	Sanghar	Sindh
15	Jam Nawaz Ali	Nauabad	Mir Muhammad Mangrio Bhel Parro	Sanghar	Sindh
16	Jam Nawaz Ali	Nauabad	Mir Muhammad Mangrio	Sanghar	Sindh
17	Jam Nawaz Ali	Nauabad	Mir Muhammad Mangrio	Sanghar	Sindh
18	Jam Nawaz Ali	Nauabad	Mir Muhammad Mangrio	Sanghar	Sindh
19	Jam Nawaz Ali	Nauabad	Nazar Muhammad Makrani	Sanghar	Sindh
20	Jam Nawaz Ali	Nauabad	Nazar Muhammad Makrani	Sanghar	Sindh
21	Jam Nawaz Ali	Nauabad	Nazar muhammad makrani	Sanghar	Sindh
22	Jam Nawaz Ali	Nauabad	Nazar muhammad makrani	Sanghar	Sindh
23	Jam Nawaz Ali	Nauabad	Nazar muhammad makrani	Sanghar	Sindh
24	Jam Nawaz Ali	Nauabad	Muhammad Raheem solangi	Sanghar	Sindh
25	Jam Nawaz Ali	Nauabad	Muhammad Raheem solangi	Sanghar	Sindh

Muslim Aid Pakistan - Field Office Mirpur Khas, Sindh

Flood Recovery Assistance for Districts Mirpur has and Sanghar in Sindh (PK EMG 2023 -68)
List of Beneficiaries for 25 No's Smart Houses, district Mirpur Khas

S#	Taluka	UC	Village Name	District	Provence
1	Digri	Soofan Shah	Bachal Chang	Mirpur Khas	Sindh
2	Digri	Soofan Shah	Khair Muhammad Bhurghari	Mirpur Khas	Sindh
3	Digri	Soofan Shah	Ghulam Muhammad senahero	Mirpur Khas	Sindh
4	Digri	Soofan Shah	Ghulam Muhammad senahero	Mirpur Khas	Sindh
5	Digri	Soofan Shah	Ghulam Muhammad senahero	Mirpur Khas	Sindh
6	Digri	Soofan Shah	Khair Muhammad Bhurghari	Mirpur Khas	Sindh
7	Digri	Soofan Shah	Khair Muhammad Bhurghari	Mirpur Khas	Sindh
8	Digri	Soofan Shah	Faqeer Morr	Mirpur Khas	Sindh
9	Digri	Soofan Shah	Faqeer Morr	Mirpur Khas	Sindh
10	Digri	Soofan Shah	Faqeer Morr	Mirpur Khas	Sindh
11	Digri	Soofan Shah	Faqeer Morr	Mirpur Khas	Sindh
12	Digri	Soofan Shah	Faqeer Morr	Mirpur Khas	Sindh
13	Digri	Soofan Shah	Faqeer Morr	Mirpur Khas	Sindh
14	Digri	Soofan Shah	Faqeer Ghulam Ali laghari	Mirpur Khas	Sindh

15	Digri	Soofan Shah	Faqeer Ghulam Ali laghari	Mirpur Khas	Sindh
16	Digri	Soofan Shah	Rano Ramzan	Mirpur Khas	Sindh
17	Digri	Soofan Shah	Rano Ramzan	Mirpur Khas	Sindh
18	Digri	Soofan Shah	Rano Ramzan	Mirpur Khas	Sindh
19	Digri	Soofan Shah	Rano Ramzan	Mirpur Khas	Sindh
20	Digri	Soofan Shah	Rano Ramzan	Mirpur Khas	Sindh
21	Digri	Soofan Shah	Faqeer Ghulam Ali laghari	Mirpur Khas	Sindh
22	Digri	Soofan Shah	Faqeer Ghulam Ali laghari	Mirpur Khas	Sindh
23	Digri	Soofan Shah	Faqeer Ghulam Ali laghari	Mirpur Khas	Sindh
24	Digri	Soofan Shah	Chand Mori	Mirpur Khas	Sindh
25	Digri	Soofan Shah	Faqeer Ghulam Ali laghari	Mirpur Khas	Sindh

ANNEXURE C

(General Terms and Conditions for Purchase/supply of Goods/ Construction of 50 No's of Smart Houses)

General Conditions for the Procurement of Construction of 50# Smart House.

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the supplier/Contractor signing and returning an acknowledgment copy of it or by timely delivery of the goods / Construction of 50 # Smart house in accordance with the terms of the purchase order as herein specified. Acceptance of this Purchase Order shall affect a contract between the Parties under which the rights and Obligations of the parties shall be governed solely by the terms and conditions of the purchase order including these General Conditions. No additional or inconsistent provision proposed by the supplier /Contractor shall bind **Muslim Aid (MAP)** unless agreed to in writing by a duly authorized **Muslim Aid (MAP)** official.

2. LEGAL STATUS

The supplier / Contractor shall be considered as having the legal status of an independent contractor vis-à-vis **Muslim Aid (MAP).** The Supplier / Contractor, its personnel, and sub-contractors shall not be considered in any respect as being the employees of **Muslim Aid (MAP).** The supplier / Contractor shall be fully responsible for all work and services performed by its employees and for all acts and omissions of such employees.

3. SOURCE OF INSTRUCTIONS

The supplier / Contractor shall neither seek nor accept instructions from any authority external to **Muslim Aid (MAP)** in connection with the performance under this contract. The Supplier / Contractor shall refrain from any action that may adversely affect **Muslim Aid (MAP)** and shall fulfill its commitments with the fullest regard to the interests of **Muslim Aid (MAP).**

4. ANTI-PERSONNEL MINES

The supplier / Contractor guarantees that it is not engaged in the sale or manufacture, either directly or indirectly, of anti-personnel mines or any components produced primarily for the operation thereof. Any breach of this representation and warranty shall entitle Muslim Aid (MAP) to terminate this Purchase Order immediately upon notice to the supplier / Contractor, at no cost to Muslim Aid (MAP**).**

5. CHILD LABOUR

The supplier / Contractor represents and warrants that neither it, nor any of its suppliers, is engaged in any practice inconsistent with the rights outlined in the Convention on the Rights of the Child, including Article 32 thereof, which, *inter alia*, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health and physical, mental, spiritual, moral or social development. Any breach of this representation and warranty shall entitle **Muslim Aid (MAP)** to terminate this Purchase Order immediately upon to the supplier, at no cost to **Muslim Aid (MAP).**

7. SUB-CONTRACTING

In the event the Supplier / Contractor requires the services of a sub-contractor, the supplier / Contractor shall obtain the prior written approval of **Muslim Aid (MAP)** for all sub-contractors. The supplier / Contractor shall be fully responsible for all work and services performed by its sub-contractors and suppliers and for all acts and/or omissions of such sub-contractors and supplier and their personnel. The approval of **Muslim Aid (MAP)** of a sub-contractor shall not relieve the Supplier / Contractor of any of its obligations under this Purchase Order. The terms of any sub-contract shall be subject to and conform to the provision of this Order.

8. ASSIGNMENTS

The supplier / Contractor shall not assign, transfer, pledge, or make other disposition of this Order or any part thereof or of any of the supplier's / Contractor rights, claims, or obligations under this Order except with the prior written consent of **Initiative of Change (MAP).**

9. OFFICIALS NOT TO BENEFIT

The supplier / Contractor represents and warrants that no official of Muslim Aid (MAP) has been, or shall be, offered by the Supplier / Contractor any direct or indirect benefit arising from this order or the award thereof. The supplier / Contractor agrees that a breach of this provision is breach of an essential term of this Order.

10. ENCUMBRANCES/LIENS

The supplier / Contractor shall not cause or permit any lien, attachment or other encumbrance by any person or entity to be placed or to remain in any public office or with Muslim Aid (MAP) against any monies due or to become due for any work done or materials furnished under this contract, or by reason of any other claim or demand against the Supplier / Contractor.

11. EXPORT LICENCE

The order is subject to the obtaining of any export license or other government authorization that may be required. It shall be the responsibility of the Supplier / Contractor to obtain such license or authorization. Should the supplier / Contractor encounter difficulties in obtaining the required export license or governmental authorization, it shall immediately bring this to the attention of Muslim Aid (MAP). Muslim Aid (MAP) will, at its discretion, use its best endeavors to assist.

12. WARRANTY

The supplier / Contractor warrants the material, construction, including finishing under this Order conform to the specification of the Order and is free from damage and defects in workmanship or materials. This warranty is without prejudice to any further guarantees that the Supplier / Contractor provides to purchasers. Such guarantees shall apply to the construction subject to this Order.

13. REJECTION

Under the Order, Muslim Aid (MAP) shall have the right to reject the material or any part thereof if they do not conform to specifications.

14. INSPECTION

Muslim Aid (MAP) or its duly accredited representative shall have the right to inspect the material / Construction work ordered for under this Order at Supplier's stores, during manufacture, in the port or places of shipment, and the Supplier shall provide all facilitates for such inspection.

15. OVERRIDING CLAUSE

In the event of any conflict or inconsistencies between these-General Terms and Conditions for construction or any other document which forms part of the purchase these conditions shall prevail except where they have been amended (by specific reference to the relevant clause and paragraph of these Conditions) as provided for herein.

16. FORCE MAJEURE: OTHER CHANGES IN CONDITIONS

In the event of as soon as possible after the occurrence of any cause constituting force majeure, the Supplier shall give notice and full particulars in writing to Muslim Aid (MAP) of such occurrence or change if the Supplier / Contractor is hereby rendered unable.
Wholly or in part, to perform its obligations and meet its responsibilities under this Order. The Supplier / Contractor shall also notify Muslim Aid (MAP) of any other changes in conditions or the occurrence of any even which interferes or threatens to interfere with its performance of this purchase Order. On receipt of the notice required under this Article, Muslim Aid (MAP) shall take such action as, in its sole discretion; it considers to be appropriate or necessary in the circumstances, including the granting to the Supplier of a reasonable extension of time in which to perform its obligations under this Purchase Order.

If the Supplier / Contractor is rendered permanently unable, wholly or in part, by reason of force majeure to perform its obligations and meet its responsibilities under this Order, **Muslim Aid (MAP)** shall have the right to suspend or terminate this Purchase Order on the same terms and conditions as are provided for in Article 18, "Termination", except that the period of notice shall be seven (7) days instead of thirty (30) days.
Force majeure as used in this provision means acts of God, war (whether declared or not), invasion, revolution, insurrection, or other acts of similar nature or force.
Notwithstanding anything to the contrary in this Order, the Supplier / Contractor recognizes that the work and services will be performed under harsh or hostile conditions caused by civil unrest. Consequently, delays or failure to perform caused by events arising out of or in connection with, such civil unrest shall not, in and to itself, constitute force majeure under this Order.

17. DISPUTES – ARBITRATION

Amicable Settlement the Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of this Order or the breach, termination or invalidity thereof. Where the parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place.

18. TERMINATION OF PURCHASE ORDER

In the case of failure by the Supplier / Contractor to fulfill its obligations under the terms and conditions of the Order including but not limited to failure to obtain necessary export licenses, or failure or refusal to make delivery of all or part of the goods by the agreed delivery date or dates, **Muslim Aid (MAP)** may, after giving the Supplier / Contractor reasonable notice to perform without prejudice to any other rights or remedies excess on or more of the following rights.

Procure all or part of the goods from other sources, in which event Muslim **Aid (MAP)** may hold the Supplier / Contractor responsible for any excess cost occasioned thereby.

Refuse to accept delivery of all or part of goods.

Cancel this Order without any liability for termination charges or any other liabilities or any kind of **Muslim Aid (MAP).**

Muslim Aid (MAP) may terminate forthwith this Order at any time should the mandate or the funding of Muslim **Aid (MAP)** be curtailed or terminated in which case the Supplier / Contractor shall be reimbursed by Muslim **Aid (MAP)** for all reasonable costs incurred by the Supplier / Contractor prior to receipt of the notice of termination.

19. INSOLVENCY AND BANKRUPTCY

Should the Supplier / Contractor become insolvent or should control of the Supplier / Contractor change by virtue of insolvency, **Muslim Aid (MAP)** may without prejudice to any other rights and remedies, terminate this Order by giving the Supplier / Contractor written notice of termination.
Should the Supplier / Contractor be adjudged bankrupt or should the Supplier / Contractor make a general assignment for the benefit its creditors or should a receiver be appointed on account of the Supplier's / Contractor insolvency **Muslim Aid (MAP)** may under the terms of this Order.

20. PAYMENT INSTRUCTIONS

Muslim Aid (MAP) shall on the fulfillment of the Delivery Terms / Completion of work, unless otherwise provided in this Order make payment by cross cheque in the name of the company within thirty days of receipt of the Suppliers / Contractor invoice along with the work done certificate from the Muslim Aid Engineer and copies of any other documentation specified in the Order.
Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Order, provided payment is made within the period required by such payment terms. The payment schedule is below.

S #	Percentage of the agreement amount	Percentage of the agreement amount	Duration /Time period of Delivery	Term and condition
1	1st installment	20 % of the total Agreement	30 days after the Issuance of the Contract/ Purchase Order	After the 100% Work Completion of the Construction of 10 smart house as per the agreed Specification and a satisfactory report from MAP Field Staff
2	2nd Instalment	40% of the total Agreement	02 months	After the 100% Work Completion of the next 20 smart house as per the agreed Specification and a satisfactory report from MAP Field Staff
3	3rd and last Instalment	40% of the total Agreement	02 months	After the 100% Work Completion of the next 20 smart house as per the agreed Specification and a satisfactory report from MAP Field Staff
Total		**100%**	**05 months**	

21. PERFORMANCE SECURITY

A performance bond (or performance security) will be 02% of the contract value. This compensation to Muslim Aid to overcome difficulties that will be caused by non-performance of the contractor such as finding a new contractor to complete the works.

ANNEXURE D (**Vendor Registration Form and Instruction for completion of bid)**

VENDOR REGISTRATION FORM – ANNEX C

Section 1: Company Details and General Information

1. Name of Company:

2.Street Address:

3. P.O. Box and Mailing Address:

Postal Code: City:

Country:

4.Tel: 5.Fax:

6.Email: 7. WWW Address:

8. Contact Name and Title:

9. Email:

10.Parent Company (Full legal / officially registered company name):

11.Subsidiaries, Associates - name, city, country (attach a List if necessary):

12.International Offices/Representation (Countries where the Company has local Offices/Representation):

13.Type of Business (Mark one only):

Corporate/ Limited: ☐ Partnership: ☐ Other (specify):

14. Nature of Business:

Manufacturer: ☐ Authorised Agent: ☐ Trader: ☐ Consulting Company: ☐ Other (specify):

15.Year Established: 16. Number of Full-time Employees:

17.Licence no./State where registered: 18.VAT No./Tax I.D:

19.Technical Documents available in:

English ☐ French ☐ Spanish ☐ Russian ☐ Arabic ☐ Chinese ☐ Other (specify)

Construction of 50 Smart House in District Sanghar & Mirpur Khas Sindh

20.Working Languages:

English ☐ French ☐ Spanish ☐ Russian ☐ Arabic ☐ Chinese ☐ Other (specify)

Section 2: Banking Information

21.	Bank Name:	22.	Branch Name:
23.	Branch Address:	24.	Tel. number:
25.	Fax number:		
26.	Bank Account Number:	27.	Account Name:
28.	Account currency:	29.	Swift/Bank Identifier Code (BIC):
30.	International Bank Account Number (IBAN):		
31.	Routing Bank details (if applicable): full details to be provided as per above		

Section 3: Technical Capability and Information on Goods / Services Offered

32.Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (please provide a Copy of your latest Certificate):

33.For Goods only, do those offered for supply conform to National/International Quality Standards?

Yes ☐ No ☐

34.List below up to a maximum of ten (10) of your core Goods/Services offered:

Description (one Line for each Item)	National/International Quality Standard to which Item conforms

Section 4: Experience

35. Annual Value of Total Sales for the last 2 Years:

Year : PKR Year PKR

36. Annual Value of Export Sales for the last 3 Years: If applicable

Year : PKR Year PKR Year PKR

37. If available, please provide a copy of the company's latest annual or audited Financial Report.

Do you have outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*?
Yes ☐ No ☐

Section 5: Official not to benefit

38. By signing this VRF, potential vendors confirm that they have read, understood and will comply with the MUSLIM AID policy on the "zero tolerance" that strictly prohibits the acceptance of any type of gift and/or hospitality by MUSLIM AID staff members participating in the procurement process. Please confirm.

Yes ☐ No ☐ Any breach of this clause may lead to the termination of all contracts your Company may have with

Name:
Functional Title:
Signature:
Date:

Please courier the completed BID documents to:

Procurement Department
Muslim Aid
Plot # 1, First Floor, Executive Business Centre,
Main Double Road, FECHS,
E-11/2, Islamabad

INSTRUCTIONS FOR COMPLETION OF BID

The form should be typewritten in uppercase and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form:

Section 1:

1. Full name of company.
2. Full street address.
3. Full mailing address (including P.O. Box, if any).
4. Telephone number, including correct country and area codes.
5. Fax number, including country and area codes.
6. Email address.
7. WWW Address.
8. Provide name of person (including title) or department to whom correspondence should be addressed.
9. Provide email address of contact person.
10. Full legal name of parent company, if any.
11. Please provide, on a separate sheet, if necessary, names and addresses of all subsidiaries & associates if any.
12. Please provide countries where the company has local offices or representation.
13. Please tick one box. If other; please specify.
14. Please tick one box. If other; please specify. If the company is a manufacturer of some products and a trader/agent of others which they do not manufacture, both boxes should be ticked.
15. Indicate the year in which the organization was established under the name shown in Item 1.
16. Indicate the total number of full-time personnel in the company.
17. Provide the license number under which the company is registered, or the State where it is registered.
18. Provide the VAT number or Tax I.D. of the company.
19. Please tick the boxes for which languages the company is able to provide technical documents. Please specify other languages.
20. Please tick the boxes for which languages the company is able to work in. Please specify other languages.

Section 2:

21. Full name of bank.
22. Name of branch.
23. Address where branch is located.
24. Telephone number, including correct country and area codes.
25. Fax number, including country and area codes.
26. Number of the company account.
27. Name in which the account is held (**important:** this should be the company name).
28. Currency of the account.
29. Swift code for the account.

30. International Bank Account Number (IBAN).

31. Should a routing be required for international payments, please provide full details of intermediate bank(s).

Section 3: **(**Documents to be submitted with Bids)

32. Pakistan Engineering Council Certificate (Validity)

33. NTN certificate

34. Statement of work

35. Company Key personal staff for this project

36. Work Plan for the construction of civil work

37. Construction Equipment list

38. Proof of Similar Project executed for last five years (List plus POs)

39. Project in Hand (List plus POs)

40. Financial Statement

41. Affidavit showing that the company is not involved in any litigation.

42. General Reputation (Provide the evidence of completion certificates of at least two previously completed projects of clients)

END