

DATE: 27<sup>th</sup> October, 2024

INVITATION TO BID NO. MAP/MAUS/24/5360-34-(1)

**Bids Required for Construction of Solarized Well Schemes in Mirpur Khas Sindh**

S #	Name of activity	LOTS	Quantity (No)	Location
1.	Construction of Solarized Well Schemes	LOT # 1	10	Mirpur Khas

TYPE OF PROCUREMENT: **Single stage two envelope process**

CLOSING DATE AND TIME: **9<sup>th</sup> December, 2024 3:00 pm.**

**GENERAL INFORMATION**

The Office of the Muslim Aid Pakistan (MAP) Islamabad invites -bids from qualified, Contractors/ vendors/suppliers / Authorized Dealers, duly registered with the government of the Islamic Republic of Pakistan and Pakistan Engineering Council to submit a firm offer for the "Construction of Solarized well schemes in Mirpur Khas Sindh". The construction firm offers from the successful bidders would form the basis for an award of a contract. -

**BIDDING DOCUMENTS**

The following annexes form an integral part of this invitation to Bid:

Annex A: Detailed Specification of ITB / Drawings / Design for Solarized Well Schemes

Annex B: General Terms and Conditions for Provision of Goods/Services

Annex C: Vendor Registration Form and Instruction for completion of bid

**SECTION I: BIDDING INFORMATION**

a) **ACKNOWLEDGMENT**

Bidders are requested to confirm the receipt of this **ITB** and send the expression of their intention to participate to the addresses (courier) provided in the "SUBMISSION OF BIDS" section of this ITB.

b) **QUERIES**

i) Bidders are required to submit all their **inquiries in respect of this Invitation to bid by e-mail to [procurement@muslimaid.org.pk](mailto:procurement@muslimaid.org.pk) by Thursday, 5<sup>th</sup> December, 2024: 5:00 p.m.** MUSLIM AID PAKISTAN may, at its discretion, copy any reply to a particular question to all other invited Bidders.

**IMPORTANT:** Including copies of your offer with any correspondence sent directly to the attention of the responsible buyer will result in disqualification of the offer. Please send your offer directly to the address provided in this ITB's "SUBMISSION OF BIDS" section.

c) **YOUR OFFER**

Please submit your offer using the submission templates provided. It should conform to the following requirements and contain all information required. The offers not conforming to the requested format will not be considered for evaluation. Your offer should include the following information:

**DELIVERY TIME:** All items must be delivered to the specified locations as per the schedule given in Annex C OR AS SOON AS possible after placement of the confirmed order. **OFFERS** can be made for part of the requirement as listed in the attached **Annex-A (Lot 1)**

**COST:** The cost should include the Construction of Solarized Well in Mirpur Khas Facilities including Transportation and all applicable taxes as per government law.

- **CURRENCY:** Your proposal must be prepared in a single currency, PAK Rupees.
- **LANGUAGE:** Bids shall be prepared in English.
- **INSPECTION:** All civil construction work Specifications are subject to inspection and will be advised at the time of delivery. The selected contractor/ Supplier will inform MUSLIM AID when the civil construction work / Supplies will be ready for inspection. The inspection will be arranged by MUSLIM AID. Please note that inspection charges resulting from the contractor's default will be charged directly to the contractor.
- **PLACE OF INSPECTION:** The inspection will be held at the sites, as per the sites identified by MUSLIM AID.
- **COUNTRY OF ORIGIN OF THE SUPPLIER AND AREA OF OPERATION:** The bid shall state the country in which the items are manufactured.
- **BID VALIDITY:** The bid submitted must remain valid for acceptance for 06 Months from the Invitation to Bid closing date.
- **VENDOR REGISTRATION:** Contractors/suppliers are requested to complete and submit with their offer the vendor registration form (Annex D), together with the necessary supporting documentation unless they have already been registered with **Muslim Aid (MAP)** and have received purchase orders within the last 3 years. All the companies are required to submit registration documents for example.
  - **Dealers/Partnership certificates issued by principal companies/organizations**
  - **Certificate of registration from PEC – Category C4 to C6)**
  - **Certificates of Work completed within the last 3 years or so**
  - **National Tax Number / STN**
  - **Update bank statement last one year.**
  - **Or any other document issued by a government regulatory body certifying the legality of their business.**

▪ **BID EVALUATION:**

**d.1) Supplier Registration**

The qualified supplier/ Contractor will be added to the vendor registration after investigation of suitability based on the submitted Vendor / Contractor Registration Form and supporting documents. The investigation involves consideration of several factors such as:

- Financial Standing (6 Monthly Bank Statement)
  - Minimum three years of Previous experience in relevant civil work
  - Core business
  - Track record
  - Minimum volume of annual work
  - Technical Knowledge of the work under consideration
  - Contract capacity
  - Interested contracting companies must share the details of their technical staff along with the machinery.
  - Potential bidders are informed that your application **MUST** accompany **3 % earnest money** as a call deposit in the form of a Demand Draft in the Name of '**Muslim Aid Pakistan (MAP)** (Please note that the cheque or copy of Demand Draft will not be acceptable)
- This will be followed later by performance evaluation as a contractor such as:
- Ability to respond quickly to the Agency's needs.
- Timely Rehabilitation/Construction of Solarized well in Mirpur Khas
- as per agreed design / Completion works as per quality and quantity with intime frame.
  - Dependability of products and services.

### **Technical Evaluation Criteria:**

a) Complete the historical profile of the organization/firm with information, i.e., incorporation certificate, experience, corporate profile indicating years of operations, core competencies, management structure & systems, etc. Information related to the provincial/regional/field offices, permanent/intermittent staff, panel of experts, etc., shall be a prerequisite.	[Max. Score = 15]
b) Details of completed projects of similar nature, size, and scale at national, provincial, or regional level with requisite information i.e., project description, cost of the project, client, duration, number of field staff hired/mobilized & managed, type & scale of field mobilization, and type of association/JV if any.	[Max. Score = 20]- -Construction project (20) -Other projects (15)
c) Geographical experience/presence of the firm/company at the project's proposed locations.	[Max. Score = 15] - Within Sindh Province (15) - Out of Sindh Province (10)
d) Demonstrated capacity/experience in water solar scheme construction and supervision.	[Max. Score = 30] - Relevant experience (minimum three projects) (30) - construction experience of water schemes but not relevant (20)
e) Financial Soundness. For the said information, statements. requirements & prescribed format have been given in the Instructions whose compliance is a must	[Max. Score = 20]

### **d.2) Financial and Technical Evaluation**

All bids from contractors will be evaluated based on:

- Compliance with the mentioned Muslim Aid Pakistan Specification and approved material as per samples
- Delivery Time / Completion of Work

**IMPORTANT:** For evaluation purposes only, the offers submitted in PKR currency

#### **SUBMISSION OF BIDS**

**Bids must be submitted in 2 (two) separately sealed envelopes as follows: enclosed in 1 outer sealed Envelope:**

- 1 (one) sealed envelope containing technical part of the offer
- 1 (one) sealed envelope containing financial part of the offer
- Sealed envelope containing:

**Annex A: Detailed Specification of ITB and design for Construction of Solarized Well in Mirpur Khas**

**Annex B: General Terms and Conditions for supply of Goods/Services/Construction.**

**Annex C: Vendor Registration Form and Instruction for completion of bid**

**A sealed envelope containing the Technical & Financial part of the offer (ANNEXURE A & B)**

**To be sent only through courier or by hand to the following addresses clearly marked as follows:**

**NOT TO BE OPENED BY THE REGISTRY**

**MAP/MAUSA/24/5360-34-(1)** (Bids Required for Rehabilitation/Construction of Solarized Well in Mirpur Khas)

**MUSLIM AID Ad (MAP)**

**Plot # 1, First Floor, Executive Business**

**Centre, Main Double Road, FECHS, E-11/2,**

**Islamabad**

Offers submitted must be sealed as detailed below:

a. the envelope should **be marked tender Number and addressed** as above,

**All Bids must be received by Monday December 09, 2024: 3:00 p.m.**

**LATE SUBMISSION OF BIDS:** Bids received after the deadline for submission of BIDs and BIDs transmitted in any other manner than those indicated above will not be considered.

**BID ACCEPTANCE**

**MUSLIM AID** reserves the right to accept the whole or split. Please note **that the lowest offer is not the only criterion for acceptance of the offer). Muslim Aid has the right to select the contractor /Supplier against whole or split.**

MUSLIM AID may, at its discretion, extend the deadline for the submission of proposals, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by MUSLIM AID at its own initiative or in response to a clarification requested by a prospective supplier.

**a) CURRENCY AND PAYMENT TERMS FOR Construction of Solarized Well in Mirpur Khas**

Any Contract/Purchase Order (PO) issued as a result of this ITB will be made in Pakistani Rupees. All Government taxes are applicable.

Yours sincerely,



M. Sulman Baig  
 Procurement & Logistics Manager  
 MUSLIM AID

Plot # 1, First Floor, Executive Business Centre,  
 Main Double Road, FECHS E-11/2, Islamabad

**ANNEXURE A (BOQ)**

BIQ for Lead Solar Water Pump including Water Storage Tank Schemes – Mirpur Khas Sindh					
Sr #	Description of Item	Unit	Quantity	Unit Cost PKR	Total Cost PKR
<b>A</b>	<b>Water Storage Tank Construction</b>				
1	Excavation in all kind of soil for water storage tank walls, foundation and trench etc.	Cft	2295.8		
2	Soil Filling/Back Filling from out side filling material as per instruction of Field Engineer	Cft	159.8		

3	Providing and construction of 13.5" thick brick wall with class - A bricks with minimum compressive strength of 1500PSI in Cement Mortar 1:4 (1cement: 4 coarse sand ) proportion, in straight or curved in plan in walls at all heights and levels including scaffolding, curing and complete in all respect. Sub Structure /Foundation	Cft	8.6		
4	Providing and construction of 9" thick brick wall with class - A bricks with minimum compressive strength of 1500PSI in Cement Mortar 1:4 (1 cement: 4 coarse sand) proportion, in straight or curved in plan in walls at all heights and levels including scaffolding, curing and complete in all respect. Super Structure /Foundation	Cft	109.9		
5	P.C.C. 1:4:8 (in foundation, Steps & water Tank Bottom) for the proper Level and properly cured completed in all aspects as directed by the Field Engineer.	Cft	70.2		
6	Providing and laying in position cement concrete (RCC Work of 6" thickness core wall and bottom slab) of 1:2:4 Ratio including form work but excluding the cost of Steel Bars and complete in all respect. 14 days curing must be provided by vendor.	Cft	109.0		
7	Providing and laying in position cement concrete (RCC Work of 4" Thickness in Top Slab) of 1:2:4 Ratio including form work but excluding the cost of Steel Bars and complete in all respect. 14 Days Curing must be provided by Vendor.	Cft	24.4		
8	Providing & applying 1/2" thick plaster of 1:4 cement sand mortar. All plaster to be finished smooth with steel trowel in true level, line and plumb and properly cured complete in all respect.	Sft	379.0		
9	Chips Plaster over internal side of water Tank on all walls and bed.	Sft	192.0		
10	Supply & providing the 3" Dia pipe (IIL-EL GI Pipe 7-Ft Length) along with 04 Steel Bibcocks/Taps including fitting, jointing, cutting and complete in respect.	Job	1.0		
11	Supply & providing the 1" Dia GI-IIL pipe for Water tank including ball Valve, Pressure Valve, Socket, Elbow, overflow pipe, washout pipe, Jointing Cutting, Union, check valve etc, Labor and Transportation Cost etc.	Job	1.0		

12	GI Cover 2' x 2' (Angle Iron 2' x2'x 6mm with 18 gauge sheet ) for Storage Tank Entrance with angle iron frame hinges, painted and complete in all respect and complete fixing in proper manner.	Job	1.0		
13	Providing and fixing of 1/2"dia of 60Grade Steel bars @6" c/c including cutting, jointing, bending, fixing, transportation and labor cost and complete in all respect as pre drawing with Brand Name Amreli or as per instruction of Field Engineer.	Kg	500.7		
14	Iron Steel Door 18"x18" , Angle Iron 1.5" x1.5"x 6mm with 18 gauge sheet for Bore Hole, with red coat red oxide and 2 coat paint complete fixing in proper manner.	Job	1.0		
15	Ceramic Tile Work in front side of Tank (7.5' x3'), Floor area ( 7.5' x3'), two Steps ( 7.5' x 3.5') at water collection area. Aish White Color of tiles or as directed by Field Engineer.	S.FT	78.8		
16	2'x2'x2' Construction of Bore Hole Chamber construction with 4.5" inch brick masonry including plaster (1:4).	Job	1.0		
17	weather sheet-White Wash/Light green (03 Coat water Primer and 02 coat weather sheet on all surface of whole structure). Master Brand or as per instruction of Field Engineer.	Sft	345.1		
18	Over Flow, Wash out 2" Dia pipe(IIL-EL GI Pipe ) with including fitting, jointing, cutting and complete in respect.	Rft	10.0		
19	PVC Water pipe/ Stoper, including cutting, jointing, fixing, transportation, labor cost and complete in all respect	Rft	28.0		
20	Installation of 4" dia PVC pipe Drain for waste water upto 30' length.	RFT	30.0		
21	Providing and laying 4.5 inches Bricks pavement including leveling compaction and cement sand mortar plastering in edges	Sft	100.0		
<b>B</b>	<b>Bore Hole -</b>				
1	Drilling of water Bore hole 4" dia in any type of soil up to 50 ft drilling complete till 50ft of water min as instruction of Engineer Incharge. (will be paid as per ground work)	Rft	50.0		
2	Casing pipe (Blind Pipe) PVC pressure pipe diameter 3", Class-B SDR, Blind pipe as casing pipe (will be paid as per ground work)	Rft	40.0		
3	Filter pipe (Strainer pipe) PVC at the lower end of delivery pipe " Class-C, Strainer Pipe-vertical slots	Rft	10.0		

4	Supply & Providing the 1" dia PVC pipe for delivery purpose including stainer & filtration.	RFT	45.0		
5	HDP Pipe 25.4 MM -1" (PN-10) for Lead Pipe (Providing, laying, cutting, jointing, testing and disinfecting HDPE pipes density 700-960 kg/cu.m and carbon black contents > 2% with DIN-8074, 8075 or PS-3580:1997(rev.) ISO 9001-2000 pressure classification of PE -100 (HI tech) (black) for water PN-10,complete in all respects with specials and valves etc. including all fittings, connections and jointing material)	Rft	1500.0		
6	Filter Cloth with cobbler thread for PVC filter length 13 feet, diameter 1"	Rft	13.0		
7	Shrouding Supply/placing of shrouding material max. 2.00 mm dia (2/8") around the casing pipe around the screen.	cft	10.0		
8	Installation of Steel Waste Net including P-trap & double jali.	Nos	1.0		
9	Solution for PVC pipes (Adhesive strong bond for PVC 500gm Tin	Nos	3.0		
10	Cleaning and disinfection of boreholes: Dewatering and cleaning of the boring well by pressure pump/compressor machine. Develop a pressure pump of as per above size, I/d continuously till reaching clean water including Chlorination	Job	1.0		
<b>C- Electrical/Solarization Work</b>					
1	Solar Panel (Risen Inverrex or Jinko or equivalent quality approved by Project Engineer) 330 Watts * 2 Nos or as per required shehzad EBS DC water pump 12V. PV Module with mono Crystalline Silicon Grade-A Cells Germany, must have clear anodized aluminum with Anti Reflection cover glass by fishal both side including fixing and installation complete in all respect.	Nos	2.0		
2	Solar panel mounting structure (Solar Stand) Made with (16 SWG Angle Iron), Stand One side Raised from ground level to at least 3ft. complete in all respect including installation and fixing their leg with PCC. For 02 solar panels as per size of 330 W- 12 V panels	Job	1.0		
3	DC Breaker with regulator and DC Cable Including jointing, cutting, fixing complete in all respect.	Job	1.0		



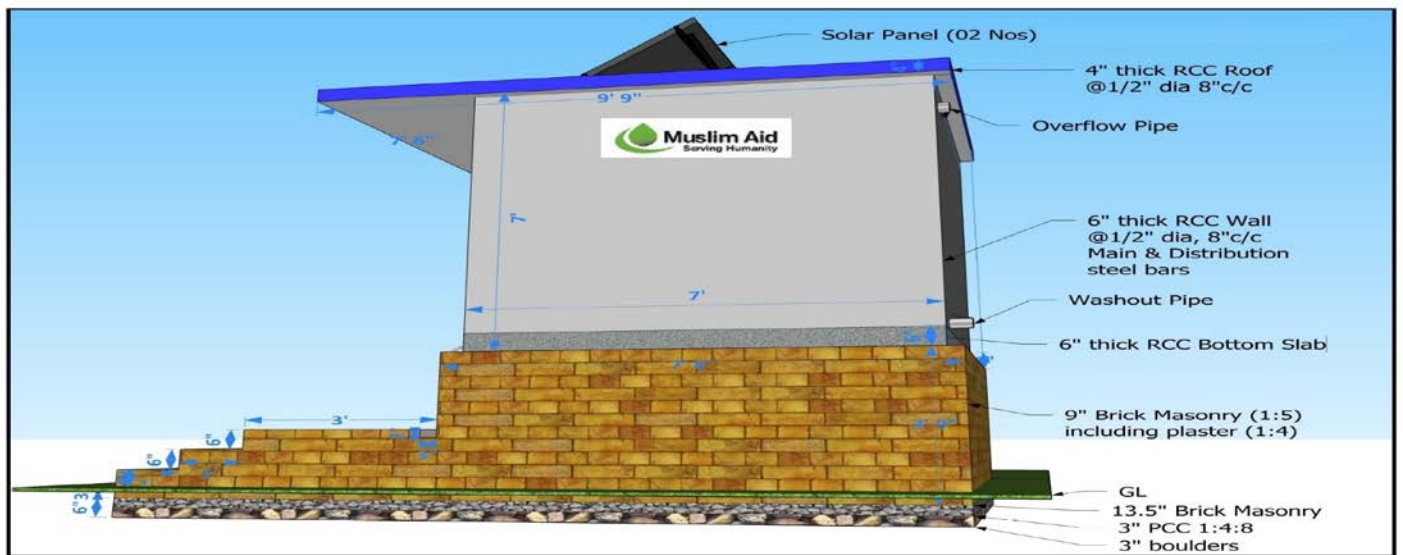
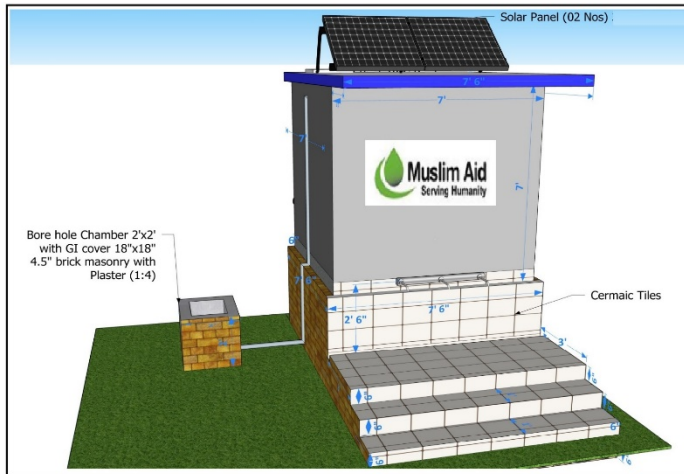
4	Supply and installation of solar <b>operated DC 12 V Shezad EBS DC pump</b> with outlet of 1" and 0.5 HP complete set, with power cable as per need. delivery pipe, electric cable Hook, power controller, Bore Cover, starter board with DC electric wire etc (complete system including all accessories required with installation as per site requirement for said bore hole depth and running the said machine as per said specification.	Job	1.0		
5	Supply & Installation of 100 W dry Daewoo Battery, for backup Daewoo Equivalent at least 6 months warranty & fixing with stand.	Job	1.0		
6	Steel Cage # 01 Specifications for Motor Pump Protection: Frame Material: MS or GI angle bars, typically 40x40 mm or 50x50 mm, with a thickness of 4-6 mm. Welding: Arc or MIG welding for strong and durable joints. Frame Size: The cage should be designed to fit around the pump with at least 24 *36 Inches of clearance on all sides for access to the pump with a lock option. Approved by a field engineer	Nos	1.0		
7	Steel Cage # 02 Specifications for Battery and DC Breaker Protection: Frame Material: MS or GI angle bars, typically 40x40 mm or 50x50 mm, with a thickness of 4-6 mm. Welding: Arc or MIG welding for strong and durable joints. Frame Size: The cage should be designed to fit around the pump with at least 24 inches *48 inches of clearance on all sides for access to the pump with a lock option. Approved by a field engineer	Nos	1.0		
8	Supply & Provide the Tool kit with Items: (Pipe Wrench Large & Small, Fix Spanner Large size, Hammer with steel handle, Plass pride large size, cutter Plass, Testar, Screwdriver, LED bulb with holder & wire, all items packed in a cloth bag with visibility.	Kit	1.0		
9	Conduct the pre- and post-water quality tests (Physical, chemical, and biological with all parameters) from PCRWR. (Color, Odor, Taste, E. Conductivity, Turbidity, Alkalinity, Bicarbonate, Calcium, Carbonate, Chloride, Hardness, Magnesium, Potassium, Sodium, Sulphate, Nitrate, Fluoride, Iron, Arsenic ATDS, Total Coliforms E-Coli)	Job	2.0		
<b>A-Total Amount (PKR) for 01 Water Facilities Including all tax</b>					



<b>B</b>	<b>Contingency cost (In case the groundwater is brackish and the borehole will change into a new place and post water test or the lead pipe has increased or any other need site work as per site otherwise will not be a part of the payment @ 10% of the Total Cost (this will be paid as per groundwork)</b>	<b>Job</b>	<b>1.0</b>	
<b>Grand Total Amount PKR (A+B) for 01 Water Facilities Including all tax</b>				
<b>Grand Total Amount PKR (A+B) for 10 Water Facilities Including all tax</b>				

**(Design):**





### (List of Village)

#### Detail Sheet of Solarized Water Supply Scheme for District Mirpurkhas Sindh

S.No	Village Name	UC	Taluka	District
1	Fakeer More	Soofan Shah	Degree	Mirpurkhas
2	Noor Mohd Mosapota	Haji Mir Hayat	Degree	Mirpurkhas
3	Pathan Colony	Soofan Shah	Degree	Mirpurkhas
4	Ghulam Nabi Junejo	Haji Mir Hayat	Degree	Mirpurkhas
5	Arien Abad/Kachhi	Soofan Shah	Degree	Mirpurkhas
6	Ghulam Nabi Panhwar	Haji Mir Hayat	Degree	Mirpurkhas

7	Haji Noor Hassan Chandio	Haji Mir Hayat	Degree	Mirpurkhas
8	Haji Jahan Khan Chandio	Haji Mir Hayat	Degree	Mirpurkhas
9	Noor Mohd Arien	Haji Mir Hayat	Degree	Mirpurkhas
10	Bachal Chang	Soofan Shah	Degree	Mirpurkhas

Contractor' Signatures & Seal\_\_\_\_\_

QUANTITY / ANY OTHER DISCOUNTS (PLEASE SPECIFY):

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THE PROPOSED DISCOUNTS WILL BECOME AN INTEGRAL PART OF YOUR BID SUBMISSION

PAYMENT TERMS: ACCEPTANCE OF PAYMENT TERMS (I.E. 30 DAYS NET FROM RECEIPT OF DOCUMENTS)

YES: \_\_\_\_\_ NO: \_\_\_\_\_

BIDDERS NAME AND SIGNATURE: \_\_\_\_\_

## **ANNEXURE B**

### **(General Terms and Conditions for Provision of Services for Rehabilitation/Construction of Solarized Well Schemes in Mirpur Khas)**

#### **1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the supplier/Contractor signing and returning an acknowledgment copy of it or by timely delivery of the **Construction of Solarized Schemes in Mirpur Khas Sindh** in accordance with the terms of the Purchase Order/Contract as herein specified. Acceptance of this Purchase Order shall affect a contract between the Parties under which the rights and Obligations of the parties shall be governed solely by the terms and conditions of the purchase order including these General Conditions. No additional or inconsistent provision proposed by the supplier /Contractor shall bind **Muslim Aid Pakistan (MAP)** unless agreed to in writing by a duly authorized **Muslim Aid Pakistan (MAP)** official.

#### **2. LEGAL STATUS**

The supplier / Contractor shall be considered as having the legal status of an independent contractor vis-à-vis **Muslim Aid Pakistan (MAP)**. The Supplier / Contractor, its personnel, and sub-contractors shall not be considered in any respect as being the employees of **Muslim Aid Pakistan (MAP)**. The supplier / Contractor shall be fully responsible for all work and services performed by its employees and for all acts and omissions of such employees.

#### **3. SOURCE OF INSTRUCTION**

The supplier / Contractor shall neither seek nor accept instructions from any authority external to **Muslim Aid Pakistan (MAP)** in connection with the performance under this contract. The Supplier / Contractor shall refrain from any action that may adversely affect **Muslim Aid Pakistan (MAP)** and shall fulfill its commitments with the fullest regard to the interests of **Muslim Aid Pakistan (MAP)**.

#### **4. ANTI-PERSONNEL MINES**

The supplier / Contractor guarantees that it is not engaged in the sale or manufacture, either directly or indirectly, of anti-personnel mines or any components produced primarily for the operation thereof. Any breach of this representation and warranty shall entitle **Muslim Aid (MAP)** to terminate this Purchase Order immediately upon notice to the supplier / Contractor, at no cost to **Muslim Aid (MAP)**.

#### **5. CHILD LABOUR**

The supplier / Contractor represents and warrants that neither it, nor any of its suppliers, is engaged in any practice inconsistent with the rights outlined in the Convention on the Rights of the Child, including Article 32 thereof, which, *inter alia*, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health and physical, mental, spiritual, moral or social development. Any breach of this representation and warranty shall entitle **Muslim Aid Pakistan (MAP)** to terminate this Purchase Order immediately upon to the supplier, at no cost to **Muslim Aid Pakistan (MAP)**.

#### **7. SUB-CONTRACTING**

In the event the Supplier / Contractor require the services of a sub-contractor, the supplier / Contractor shall obtain the prior written approval of **Muslim Aid Pakistan (MAP)** for all sub-contractors. The supplier / Contractor shall be fully responsible for all work and services performed by its sub-contractors and suppliers and for all acts and/or omissions of such sub-contractors and supplier and their personnel. The approval of **Muslim Aid Pakistan (MAP)** of a sub-contractor shall not relieve the Supplier / Contractor of any of its obligations under this Purchase Order. The terms of any sub-contract shall be subject to and conform to the provision of this Order.

#### **8. ASSIGNMENTS**

The supplier / Contractor shall not assign, transfer, pledge, or make other disposition of this Order or any part thereof or of any of the supplier's / Contractor rights, claims, or obligations under this Order except with the prior written consent of **Initiative of Change (MAP)**.

#### **9. OFFICIALS NOT TO BENEFIT**

The supplier / Contractor represents and warrants that no official of **Muslim Aid (MAP)** has been, or shall be, offered by the

Supplier / Contractor any direct or indirect benefit arising from this order or the award thereof. The supplier / Contractor agree that a breach of this provision is breach of an essential term of this Order.

#### **10. ENCUMBRANCES/LIENS**

The supplier / Contractor shall not cause or permit any lien, attachment or other encumbrance by any person or entity to be placed or to remain in any public office or with Muslim Aid (MAP) against any monies due or to become due for any work done or materials furnished under this contract, or by reason of any other claim or demand against the Supplier / Contractor.

#### **11. EXPORT LICENCE**

The order is subject to the obtaining of any export license or other government authorization that may be required. It shall be the responsibility of the Supplier / Contractor to obtain such license or authorization. Should the supplier / Contractor encounter difficulties in obtaining the required export license or governmental authorization, it shall immediately bring this to the attention of Muslim Aid (MAP). Muslim Aid (MAP) will, at its discretion, use its best endeavors to assist.

#### **12. WARRANTY**

The supplier / Contractor warrants the material, construction, including finishing under this Order conform to the specification of the Order and is free from damage and defects in workmanship or materials. This warranty is without prejudice to any further guarantees that the Supplier / Contractor provides to purchasers. Such guarantees shall apply to the construction subject to this Order.

#### **13. REJECTION**

Under the Order, Muslim Aid (MAP) shall have the right to reject the material or any part thereof if they do not conform to specifications.

#### **14. INSPECTION**

Muslim Aid (MAP) or its duly accredited representative shall have the right to inspect the material / Construction work ordered for under this Order at Supplier's stores, during manufacture, in the port or places of shipment, and the Supplier shall provide all facilities for such inspection.

#### **15. OVERRIDING CLAUSE**

In the event of any conflict or inconsistencies between these General Terms and Conditions for construction or any other document which forms part of the purchase these conditions shall prevail except where they have been amended (by specific reference to the relevant clause and paragraph of these Conditions) as provided for herein.

#### **16. FORCE MAJEURE: OTHER CHANGES IN CONDITIONS**

In the event of as soon as possible after the occurrence of any cause constituting force majeure, the Supplier shall give notice and full particulars in writing to Muslim Aid (MAP) of such occurrence or change if the Supplier / Contractor is hereby rendered unable.

Wholly or in part, to perform its obligations and meet its responsibilities under this Order. The Supplier / Contractor shall also notify Muslim Aid (MAP) of any other changes in conditions or the occurrence of any even which interferes or threatens to interfere with its performance of this purchase Order. On receipt of the notice required under this Article, Muslim Aid (MAP) shall take such action as, in its sole discretion; it considers to be appropriate or necessary in the circumstances, including the granting to the Supplier of a reasonable extension of time in which to perform its obligations under this Purchase Order.

If the Supplier / Contractor is rendered permanently unable, wholly or in part, by reason of force majeure to perform its obligations and meet its responsibilities under this Order, **Muslim Aid Pakistan (MAP)** shall have the right to suspend or terminate this Purchase Order on the same terms and conditions as are provided for in Article 18, "Termination", except that the period of notice shall be seven (7) days instead of thirty (30) days.

Force majeure as used in this provision means acts of God, war (whether declared or not), invasion, revolution, insurrection, or other acts of similar nature or force.

Notwithstanding anything to the contrary in this Order, the Supplier / Contractor recognizes that the work and services will be performed under harsh or hostile conditions caused by civil unrest. Consequently, delays or failure to perform caused by events arising out of or in connection with, such civil unrest shall not, in and to itself, constitute force majeure under this Order.

#### **17. DISPUTES – ARBITRATION**

**Amicable Settlement** the Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of this Order or the breach, termination or invalidity thereof. Where the parties wish to seek such an amicable settlement through

conciliation, the conciliation shall take place.

## 18. TERMINATION OF PURCHASE ORDER

In the case of failure by the Supplier / Contractor to fulfill its obligations under the terms and conditions of the Order including but not limited to failure to obtain necessary export licenses, or failure or refusal to make delivery of all or part of the goods/services by the agreed delivery date or dates, **Muslim Aid Pakistan (MAP)** may, after giving the Supplier / Contractor reasonable notice to perform without prejudice to any other rights or remedies excess on or more of the following rights.

- Procure all or part of the goods/services from other sources, in which event **Muslim Aid Pakistan (MAP)** may hold the Supplier / Contractor responsible for any excess cost occasioned thereby.
- Refuse to accept delivery of all or part of the scope of work.
- Cancel this Order without any liability for termination charges to **Muslim Aid Pakistan (MAP)**.

**Muslim Aid (MAP)** may terminate forthwith this Order at any time should the mandate or the funding of **Muslim Aid Pakistan (MAP)** be curtailed or terminated in which case the Supplier / Contractor shall be reimbursed by **Muslim Aid Pakistan (MAP)** for all reasonable costs incurred by the Supplier / Contractor prior to receipt of the notice of termination.

## 19. INSOLVENCY AND BANKRUPTCY

Should the Supplier / Contractor become insolvent or should control of the Supplier / Contractor change by virtue of insolvency, **Muslim Aid Pakistan (MAP)** may without prejudice to any other rights and remedies, terminate this Order by giving the Supplier / Contractor written notice of termination.

Should the Supplier / Contractor be adjudged bankrupt or should the Supplier / Contractor make a general assignment for the benefit its creditors or should a receiver be appointed on account of the Supplier's / Contractor insolvency **Muslim Aid Pakistan (MAP)** may under the terms of this Order.

## 20. PAYMENT INSTRUCTIONS

21. **Muslim Aid (MAP)** shall on the fulfillment of the Delivery Terms, unless otherwise provided in this Order make payment by cross cheque at the name of the company within thirty days of receipt of the Suppliers invoice along with the work done certificate from the Muslim Aid Engineer and copies of any other documentation specified in the Order. Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Order, provided payment in made within the period required by such payment terms. The payment schedule is below.

S#	Description	Percentage of the agreement amount	Percentage of the agreement amount	Remarks
2	Upon 50% completion	1 <sup>st</sup> Installment after completion of 05 # Schemes	45%	MBs and request of payment from the contractor. After Verification from the MAP
3	100% completion	2 <sup>nd</sup> Instalment – completion of 100 % of overall work and hand over to MAP (next 05 Schemes)	45%	MBs and request of payment from the contractor. After Verification from the MAP team
4	Retention money	The final instalment as retention money	10%	45 days after the completion of the project. Request of the payment from the contractor and verification from MAP team
<b>Total amount PKR</b>			<b>100%</b>	

Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Order, provided payment is made within the period required by such payment terms.



## **ANNEXURE C** (Vendor Registration Form and Instruction for completion of bid)

### VENDOR REGISTRATION FORM – ANNEX C

#### Section 1: Company Details and General Information

1. Name of Company:	
2. Street Address:	3. P.O. Box and Mailing Address:  <div style="display: flex; justify-content: space-between;"> <span>Postal Code:</span> <span>City:</span> </div> <div style="text-align: center; margin-top: 10px;">Country:</div>
4. Tel:	5. Fax:
6. Email:	7. WWW Address:
8. Contact Name and Title:	
9. Email:	
10. Parent Company (Full legal / officially registered company name):	
11. Subsidiaries, Associates - name, city, country (attach a List if necessary):	
12. International Offices/Representation (Countries where the Company has local Offices/Representation):	
13. Type of Business (Mark one only):	
Corporate/ Limited: <input type="checkbox"/> Partnership: <input type="checkbox"/> Other (specify):	
14. Nature of Business:	
Manufacturer: <input type="checkbox"/> Authorised Agent: <input type="checkbox"/> Trader: <input type="checkbox"/> Consulting Company: <input type="checkbox"/> Other (specify):	
35. Year Established:	16. Number of Full-time Employees:
17. Licence no./State where registered:	18. VAT No./Tax I.D:
19. Technical Documents available in:	
English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Russian <input type="checkbox"/> Arabic <input type="checkbox"/> Chinese <input type="checkbox"/> Other (specify)	
<b>Construction of Solarized Well in Mirpur Khas Sindh</b>	



20. Working Languages:

English ☐      French ☐      Spanish ☐      Russian ☐      Arabic ☐      Chinese ☐      Other (specify)

21. Bank Name:

22. Branch Name:

31. Routing Bank details (if applicable): full details to be provided as per above

## Section 2: Banking Information

- |   |                              |
|---|------------------------------|
| 23. Branch Address:                           | 24. Tel. number:             |
| 25. Fax number:                               | 26. Account Name: Swift/Bank |
| 27. Bank Account Number:                      | 28. Identifier Code (BIC):   |
| 29. Account currency:                         |                              |
| 30. International Bank Account Number (IBAN): |                              |

## Section 3: Technical Capability and Information on Goods / Services Offered

32. Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (please provide a Copy of your latest Certificate):

33. For Goods only, do those offered for supply conform to National/International Quality Standards?

Yes ☐ No ☐

34. List below up to a maximum of ten (10) of your core Goods/Services offered:

**Description (one Line for each Item National/International Quality Standard to which Item conforms)**

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**Section 5: Official not to benefit**

38. By signing this VRF, potential vendors confirm that they have read, understood and will comply with the MUSLIM AID policy on the “zero tolerance” that strictly prohibits the acceptance of any type of gift and/or hospitality by MUSLIM AID

Yes ☐ No ☐ Any breach of this clause may lead to the termination of all contracts your Company may

Name:  
Functional Title:  
Signature:  
Date:

**Please courier the completed BID documents to:**

**Procurement DepartmentMuslim Aid**

**Plot # 1, First Floor, Executive Business Centre,Main Double Road, FECHS,**

**E-11/2, Islamabad**

## **INSTRUCTIONS FOR COMPLETION OF BID**

**The form should be typewritten in uppercase** and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form:

### **Section 1:**

1. Full name of company.
2. Full street address.
3. Full mailing address (including P.O. Box, if any).
4. Telephone number, including correct country and area codes.
5. Fax number, including country and area codes.
6. Email address.
7. WWW Address.
8. Provide name of person (including title) or department to whom correspondence should be addressed.
9. Provide email address of contact person.
10. Full legal name of parent company, if any.
11. Please provide, on a separate sheet, if necessary, names and addresses of all subsidiaries & associates if any.
12. Please provide countries where the company has local offices or representation.
13. Please tick one box. If other; please specify.
14. Please tick one box. If other; please specify. If the company is a manufacturer of some products and a trader/agent of others which they do not manufacture, both boxes should be ticked.
15. Indicate the year in which the organization was established under the name shown in Item 1.
16. Indicate the total number of full-time personnel in the company.
17. Provide the license number under which the company is registered, or the State where it is registered.
18. Provide the VAT number or Tax I.D. of the company.
19. Please tick the boxes for which languages the company is able to provide technical documents. Please specify other languages.
20. Please tick the boxes for which languages the company is able to work in. Please specify other languages.

### **Section 2:**

21. Full name of bank.
22. Name of branch.

23. Address where branch is located.
24. Telephone number, including correct country and area codes.
25. Fax number, including country and area codes.
26. Number of the company account.
27. Name in which the account is held (**important:** this should be the company name).
28. Currency of the account.
29. Swift code for the account.  
International Bank Account Number (IBAN).
30. Should a routing be required for international payments, please provide full details of intermediate bank(s).

**Section 3:** (Documents to be submitted with Bids)

31. Pakistan Engineering Council Certificate (Validity)
32. NTN certificate
33. Statement of work
34. Company Key personal staff for this project
35. Work Plan for the construction of civil work
36. Construction Equipment list
37. Proof of Similar Project executed for last five years (List plus POs)
38. Project in Hand (List plus POs)
39. Financial Statement
40. Affidavit showing that the company is not involved in any litigation.
41. General Reputation (Provide the evidence of completion certificates of at least two previously completed projects of clients)

END