

DATE: 9<sup>th</sup> February 2024

INVITATION TO BID NO. **MAP/MAUK/25/5513-05-1**

**Construction of Smart Houses with Toilets, Kitchens and Verandah in  
District Lower Chitral, KPK**

70 Units of Lower Chitral LOT-1			
S #	Name of activity	Quantity (No)	Location
1.	Construction of Smart Houses	70	Lower Chitral, KPK

TYPE OF PROCUREMENT: **Single stage two envelope process**

CLOSING DATE AND TIME: **Monday 24<sup>th</sup> February 2025 at 3:00 pm**

PUBLIC BID OPENING DATE AND TIME: **Monday 24<sup>th</sup> February 2025 at 3:30 pm**

**GENERAL INFORMATION**

The Office of the Muslim Aid (MAP) Islamabad invites -bids from qualified, Contractors/ vendors/suppliers / Authorized Dealers, duly registered with the government of the Islamic Republic of Pakistan and Pakistan Engineering Council to submit a firm offer for the “Construction of 70 Smart Houses in Lower Chitral, KPK (LOT-1)”. The construction firm offers from the successful bidders would form the basis for an award of a contract. -

**BIDDING DOCUMENTS**

The following annexes form an integral part of this invitation to Bid:

**Annex A:** Detailed Specification of ITB / Drawings / Design for Construction of Smart House Lower Chitral, KPK

**Annex B:** Locations / Target Villages for Construction of 70 Smart Houses with Toilet, Verandah and Kitchen)

**Annex C:** General Terms and Conditions for Purchase/supply of Goods

**Annex D:** Vendor Registration Form and Instruction for completion of bid

---

**SECTION I: BIDDING INFORMATION**

---

**a) ACKNOWLEDGMENT**

Bidders are requested to confirm the receipt of this **ITB** and send the expression of their intention to participate to the addresses (courier) provided in the “SUBMISSION OF BIDS” section of this ITB.

**b) QUERIES**

i) Bidders are required to submit all their **inquiries in respect of this Invitation to bid by e-mail to [procurement@muslimaid.org.pk](mailto:procurement@muslimaid.org.pk) by Thursday 20<sup>th</sup> February 2025**. MUSLIM AID may, at its discretion, copy any reply to a particular question to all other invited Bidders.

**IMPORTANT:** The inclusion of copies of your offer with any correspondence sent directly to the attention of the buyer responsible will result in the disqualification of the offer. Please send your offer directly to the address provided in this ITB's “SUBMISSION OF BIDS” section of this ITB.

**c) YOUR OFFER**

Please submit your offer using the submission templates provided. It should conform to the following requirements and contain all information required. The offers not conforming to the requested format will not be considered forevaluation. Your offer should include the following information:

**DELIVERY TIME:** All items must be delivered to the specified locations as per the schedule given in Annex C OR AS SOON AS possible after the placement of the confirmed order.

**Construction of 70 Smart Houses in Lower Chitral, KPK**

- **OFFERS** can be made for part of the requirement as listed in the attached **Annex-A**
- **COST:** The cost should include the Construction of 70 Smart Houses in Lower Chitral, KPK (LOT-1) Transportation and all applicable taxes as per government law.
- **CURRENCY:** Your proposal must be prepared in a single currency, PAK Rupees.
- **LANGUAGE:** Bids shall be prepared in English.
- **INSPECTION:** All civil construction work Specifications are subject to inspection and will be advised at the time of delivery. The selected contractor/ Supplier will inform MUSLIM AID when the civil construction work / Supplies will be ready for inspection. The inspection will be arranged by MUSLIM AID. Please note that inspection charges resulting from the contractor's fault will be charged directly to the contractor.
- **PLACE OF INSPECTION:** The inspection will be held at the sites, as per the sites identified by MUSLIM AID.
- **COUNTRY OF ORIGIN OF THE SUPPLIER AND AREA OF OPERATION:** The bid shall state the country in which the items are manufactured.
- **BID VALIDITY:** The bid submitted must remain valid for acceptance for 03 Months from the Invitation to Bid closing date.
- **VENDOR REGISTRATION:** Contractors/suppliers are requested to complete and submit with their offer the vendor registration form (Annex D), together with the necessary supporting documentation unless they have already been registered with **Muslim Aid (MAP)** and have received purchase orders within the last 3 years. All the companies are required to submit registration documents, for example.
  - **Dealers/Partnership certificates issued by principal companies/organizations**
  - **Certificate of registration from PEC – Category C-5 and above)**
  - **Certificates of Work completed within the last 3 years or so**
  - **National Tax Number / STN**
  - **Update bank statement last one year.**
  - **Or any other document issued by a government regulatory body certifying the legality of their business.**

▪ **BID EVALUATION:**

**d.1) Supplier Registration**

The qualified supplier/ Contractor will be added to the vendor registration after investigation of suitability based on the submitted Vendor / Contractor Registration Form and supporting documents. The investigation involves consideration of several factors such as:

- Financial Standing (6 Monthly Bank Statement)
- Minimum three years of Previous experience in relevant civil work
- Core business
- Track record
- Minimum volume of annual work
- Technical Knowledge of the work under consideration
- Contract capacity

This will be followed later by performance evaluation as a contractor such as:

- Ability to respond quickly to the Agency's needs.  
Timely Construction of 70 Smart Houses in Lower Chitral, KPK (LOT-1) as per agreed design / Completion works as per quality and quantity within timeframe.
- Dependability of products and services.

**d.2) Financial and Technical Evaluation**

All proposals from contractors will be evaluated based on:

- Below 70% of technical evaluation score will not be considered for the next stage.
- Compliance with the mentioned MUSLIM AID Specification and approved material as per samples
- Delivery Time / Completion of Work.
- After Sales Services, which includes a minimum warranty of six months or as per the agreed contract
- The contractor needs to quote the rate keeping in view the carriage cost of all villages of the mentioned Union Councils. No further extra cost claim will be given to the contractor after the submission of the bid.

**IMPORTANT:** For evaluation purposes only, the offers submitted in PKR currency

▪ **SUBMISSION OF BIDS**

**Bids must be submitted in 2 (two) separately sealed envelopes as follows: enclosed in 1 outer sealed Envelope:**

- **1 (one) sealed envelope containing technical part of the offer containing the following**
  - **Annex A: Detailed Specification of ITB and design for Construction of 70 Smart Houses in Lower Chitral, KPK (LOT-1)**
  - **Annex B: Locations and Work Plan/Schedule for the Civil Work**
  - **Annex C: General Terms and Conditions for Purchase/supply of Goods/Rehabilitation/ Construction of 70 Smart Houses in Lower Chitral, KPK (LOT-1)**
  - **Annex D: Vendor Registration Form and Instruction for completion of bid**
- **1 (one) sealed envelope containing financial part of the offer**

**NOTE: The CDR must be attached to the financial proposal or placed in a separate envelope otherwise the bid will be rejected.**

**To be sent either by courier, or by hand to the following addresses clearly marked as follows:**

**NOT TO BE OPENED: MAP/MAUK/25/5513-05-1** (Construction of 70 Smart Houses in Lower Chitral, KPK (LOT-1))

**MUSLIM AID Ad (MAP)**

**Plot # 1, First Floor, Executive Business**

**Centre, Main Double Road, FECHS, E-11/2,**

**Islamabad**

Offers submitted must be sealed in an outer and two inner envelopes as detailed below:

- a. *the outer envelope should **be marked tender Number and addressed** as above,*
- b. *The first inside envelope will contain the vendor Registration form, relevant registration documents*
- c. *The second inside envelope shall contain your financial offer dully filled prices proposal form.*

**IMPORTANT:**

- Potential bidders must share the details of their technical staff along with the machinery.
- Potential bidders are informed that your application MUST accompany **3 % earnest money** as a call deposit in the form of a Demand Draft in the Name of '**Muslim Aid (MAP)**' (Please note that the cheque or copy of Demand Draft will not be acceptable) and shall reach at the office of MUSLIM AID at postal address Plot # 1, First Floor, Executive Business Centre, Main Double Road, FECHS, E-11/2, Islamabad.

**All Bids must be received by Monday 24<sup>th</sup> February 2025 at 3:00 pm**

**LATE SUBMISSION OF BIDS:** Bids received after the deadline for submission of BIDs and BIDs transmitted in any other manner than those indicated above will not be considered.

**Bid Opening:** Sealed envelope containing **financial part of the offer** will be opened for evaluation if the **supplier's technical part of the offer** has passed the technical evaluation / accepted by MUSLIM AID Technical Committee as meeting the technical specifications. Technical bids will be opened on the same day i.e. 24<sup>th</sup> February 2025 at 3:30 pm in the presence of contractors or their representatives who wish to witness the bid opening. The financial will be opened once the technical evaluation is completed and only qualified contractors will be invited to participate in the opening of financial bids.

**BID ACCEPTANCE**

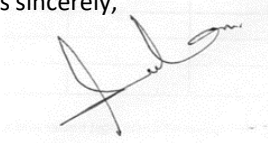
**MUSLIM AID** reserves the right to accept the whole or part of your bid. Please note **that the lowest offer is not the only criterion for acceptance of the offer**). Information provided by the bidder will constitute the basis for the eventual award for contract.

MUSLIM AID may, at its discretion, extend the deadline for the submission of proposals, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by MUSLIM AID at its own initiative or in response to a clarification requested by a prospective supplier.

**a) CURRENCY AND PAYMENT TERMS FOR Construction of 70 Smart Houses in Lower Chitral, KPK (LOT-1)**

Any Contract/Purchase Order (PO) issued as a result of this ITB will be made in Pakistani Rupees. All Government taxes are applicable. Sales tax should be mentioned separately, not mentioning Sales Tax will be considered as **not a Sales Tax registered company** and it will deal accordingly if selected.

Yours sincerely,



M. Sulman Baig  
Procurement & Logistics Manager  
MUSLIM AID  
Plot # 1, First Floor, Executive Business Centre,  
Main Double Road, FECHS E-11/2, Islamabad

**Technical Evaluation Criteria:**

a) Complete the historical profile of the organization/firm with information, i.e., incorporation certificate, experience, corporate profile indicating years of operations, core competencies, management structure & systems, etc. Information related to the provincial/regional/field offices, permanent/intermittent staff, panel of experts, etc., shall be a prerequisite.	<b>[Max. Score = 15]</b>
b) Details of completed projects of similar nature, size, and scale at national, provincial, or regional level with requisite information i.e., project description, cost of the project, client, duration, number of field staff hired/mobilized & managed, type & scale of field mobilization, and type of association/JV if any.	<b>[Max. Score = 20]-</b> -Construction of small houses project (20) -Other Construction projects (15)
c) Geographical experience/presence of the Construction firm/company at the project's proposed locations. (Providence)	<b>[Max. Score = 15]</b> - Within KPK Providence (15) - Out of KPK Providence (10)
d) Demonstrated capacity/experience in small house construction at community level and supervision.	<b>[Max. Score = 30]</b> - Relevant experience (minimum three projects of small houses with NGO/INGS at community level) (30) - construction experience with NGO/INGS at community level) but not relevant/Construction of small houses (20)
e) Financial Soundness. For the said information, statements. requirements & prescribed format have been given in the Instructions whose compliance is a must (Including updating company bank account statements_	<b>[Max. Score = 20]</b>

**ANNEXURE-A (BOQ)**

BOQ for Smart Houses with a structure made of block masonry with CGI Sheet Roof

**(DETAIL SPECIFICATION OF CIVIL CONSTRUCTION WORK AND MATERIAL SPECIFICATION)**

## Rate for Quotation (RFQ) for Construction of 70 Smart Houses at District Lower Chitral, KPK – Lot 1

S #	Description	Unit	Qty	Rate	Amount
1	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:4:8)	Cft	35.39		
2	Random rubble masonry in found. & plinth Dry masonry.	Cft	247.31		
3	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:3:6)	Cft	40.67		
4	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:2:4)	Cft	129.47		
5	Structural Backfilling using common material at site	Cft	321.06		
6	RCC in roof slab, beam, column & other structural members, inset or precast. (1:2:4)	Cft	192.39		
7	Providing and Fixing 40 Grade steel with fabrication for footing, Columns, Plinth Beam, Roof Beam and Septic tank slab as per Direction of drawing , and engineer in charge	Kg	546.32		
8	Block Masonry in walls upto 20 feet height in 1:6 cement sand mortar using Block 16"x8"x6" factory manufactured with 1.5" wall thickness and strength of 1200 psi	Cft	372.625		
9	Cement plaster 1:3 upto 20' height 1/2" thick	Sft	1530.34		
10	Supply & fix corrugated GI sheet with GI bolts, nuts, limpet etc. complete: 26 BWG as per direction of engineer	Sft	753.25		
11	Supply and Fixing Green Colour Plain GI Sheet ridging including fixture complete 9" lap and 24" overall, of 26-gauge GI sheet ridging as per direction of Engineer in charge	Rft	68.2		
12	Woodwork First class deodar wood wrought joinery in doors and windows etc. complete: 1.5" thick	Sft	82.75		
13	WOODEN TRUSS: Providing & Fixing of Wooden Truss, Comprising of Popular Wood (Locally Name Tarak) Truss Members Including sawing, Cutting in Specified Size & Shapes & fixed in position etc, As shown on drawings or as Directed by the Engineer, Complete in all Respects.	Cft	85.16		
14	Distempering New surface: Two coats	Sft	1046		
15	Weather sheet in outer surface wall of the structure (2 coat) as per direction of engineer	Sft	499.58		

16	Providing and fixing ceiling including farm work, plywood illuminated dense 2/8" thick 8'x 4'. Including remining nails complete in all respect by the engineer in charge.	Sft	480.5		
17	Providing, Prepare & Paint new surface, doors & windows Each subsequent 2 coat of paint	Sft	234.5		
18	Erection and removal of Form work with Plywood sheet finishing for RCC or Plain cement Concrete in any shape - Position / Horizontal	Sft	575.88		
19	Providing and Fixing of Glass plane 5mm thick	Sft	32.25		
20	Providing and fixing Wire mesh with wooden frame Complete in all Respects.	Sft	32.25		
21	Misc Items (nails, door & widow fitting)	Job	1		
22	Concealed Wiring of light/fan/bell point in 7/.29 PVC insulated	Rft	90		
23	Concealed Wiring of light/fan/bell point in 3/.29 PVC insulated	Rft	90		
24	PVC Pipe Conduit 3/4" Dia	Rft	30		
25	DP Box (12" * 12") Complete with all accessories	Nos	1		
26	Switch Board 3" * 6") Complete with all accessories	Nos	2		
27	Power plug (3" * 3") complete with all accessories	Nos	4		
28	S/F of Hooks for ceiling Fans.	Nos	1		
29	S & F of holders/Angle holder	Nos	6		
30	S/F of Energy Savers 18Watts	Nos	6		
31	Supply & fixing of 25mm dia PPR Pipe with accessories Complete	Rft	30.00		
32	Steel Bibcock Good Quality Super Asia/Master/Royal)	No	3.00		
33	S&F of W.C Indian Ceramic (polo)	No	1.00		
34	S/F of P trap 4"x3"	No	1.00		
35	S/F of Floor trap 3"	No	1.00		
36	Floor Waste	No	1.00		
37	P&L, cut, joint, test, Head, Socket, elbow disinfect U PVC pipeline BSS Class 'Coworking pressure: 4" i/d with accessories Complete	Rft	15.00		

38	P&L, cut, joint, test, Head, socket, elbow disinfect U PVC pipeline BSS Class 'Coworking pressure: 3" i/d with accessories Complete	Rft	15.00		
39	Providing fixing overhead water tank 500Ltr with all accessories including BASE (PCC 1:2:4) Height 3'x3'x4'. (Master, Polo)	Job	1.00		
41	Visibility steel Plate with Muslim AID logo on Smart house approved by Engineer	No	1.00		
Total Amount PKR for 01 Smart House as per design					
Amount of Sales Tax					
Total Amount PKR for 43 Smart Houses as per design including all Taxes					

## Detail Estimate Sheet

S#	Description	Unit	No	Dia	Length	Width	Height /Dept h	Area X2	Qty
1	Excavation and cleaning of site for foundation of smart house etc complete: in hard soil or soft murum as per direction of engineer								
	Foundation of Long Wall Room kitchen (Y-Direction)	Cft	3		22.25	1.25	1.25		104.30
	Foundation of Short Wall Room kitchen (X-Direction)	Cft	3		15.5	1.25	1.25		72.66
	Total	Cft							176.95
2	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:4:8)								
	Foundation of Long Wall Room kitchen (Y-Direction)	Cft	3		22.25	1.25	0.25		20.86
	Foundation of Short Wall Room kitchen (X-Direction)	Cft	3		15.5	1.25	0.25		14.53
	Total	Cft							35.39
3	Random rubble masonry in found. & plinth Dry masonry.								
	Foundation of Long Wall Room kitchen (Y-Direction)	Cft	3		22.25	1.25	1.25		104.30
	Foundation of Short Wall Room kitchen (X-Direction)	Cft	3		15.5	1.25	1.25		72.66
	Soakage Pit Wall (Dia 4ft )	Cft	1	12.56		1.00	6		75.36
	Deduction for Column	Cft	-8		1	0.5	1.25		-5



	<b>Total</b>	<b>Cft</b>							<b>247.31</b>
<b>4</b>	<b>Plain Cement Concrete including placing, compacting, finishing &amp; curing (Ratio 1:3:6)</b>								
	DPC (1:3:6) as Long Wall Room kitchen (X-Direction)	Cft	3		22.25	1.25	0.25		20.86
	DPC (1:3:6) as Short Wall Room + Kitchen (Y-Direction)	Cft	3		15.5	1.25	0.25		14.53
	PCC (1:3:6) Copping Midd & Top	Cft	2	12.56		1.00	0.25		6.28
	Deduction for Column	Cft	-8		1	0.5	0.25		-1
	<b>Total</b>	<b>Cft</b>							<b>40.67</b>
<b>5</b>	<b>Plain Cement Concrete including placing, compacting, finishing &amp; curing (Ratio 1:2:4)</b>								
	Room Floor	Cft	1		14	12	0.25		42
	Kitchen Floor	Cft	1		6	12	0.25		18
	Bathroom Floor	Cft	1		5	5	0.25		6.25
	Verandah Floor	Cft	1		15.5	5.5	0.25		21.31
	Plinth Protection	Cft	1		80	1.25	0.21		20.50
	Ramp if PWD is Exit	Cft	1		6	4	0.67		15.96
	Steps Nos 03	Cft	2		4	1.17	0.58		5.44
	<b>Total</b>	<b>Cft</b>							<b>129.47</b>
<b>6</b>	<b>Structural Backfilling using common material at site</b>								
	Room Floor	Cft	1		14	12	0.92		154
	Kitchen Floor	Cft	1		6	12	0.92		66
	Bathroom Floor	Cft	1		5	5	0.92		22.92
	Verandah Floor	Cft	1		15.5	5.5	0.92		78.15
	<b>Total</b>	<b>Cft</b>							<b>321.06</b>
<b>7</b>	<b>RCC in roof slab, beam, column &amp; other structural members, insitu or precast. (1:2:4)</b>								
	Column from footing to Plinth Beam	Cft	8		1	0.5	2.12		8.48
	Plinth Beam Long wall Room Kitchen (X-Direction)	Cft	3		22	1.00	0.67		44.22
	Plinth Beam Short wall Room Kitchen (Y-Direction)	Cft	3		16	1.00	0.67		32.16
	Column from Plinth Beam of Roof Beam+ Foundation To Under Plinth Beam	Cft	8		1	0.5	8.75		35

	Roof Beam Long wall Room + Kitchen (X-Direction)	Cft	3		21.5	0.5	1		32.25
	Roof Beam Short wall Room + Kitchen (Y-Direction)	Cft	3		19	0.5	1		28.5
	RCC Slab Soakage Pit	Cft	1	28.26			0.42		11.775
	<b>Total</b>								<b>192.39</b>
<b>8</b>	<b>Providing and Fixing 40 Grade steel with fabrication for footing, Columns, Plinth Beam, Roof Beam and Septic tank slab as per Direction of drawing, and engineer in charge</b>								
		Kg							546.32
	<b>Total</b>	<b>Kg</b>							<b>546.32</b>
<b>9</b>	<b>Block Masonry in walls upto 20 feet height in 1:6 cement sand mortar using Hollow Block 16"x8"x6" factory manufactured with 1.5" wall thickness and strenght of 1200 psi</b>								
	Long walls of room and kitchen (X-Direction)	Cft	2		21.5	0.5	8		172
	short walls of room and kitchen (Y-Direction)	Cft	2		18	0.5	8		144
	short walls of room and kitchen (X-Direction)	Cft	1		12	0.5	8		48
	Toilet (X-Direction wall)	Cft	1		5	0.5	8		20
	Toilet (Y-Direction wall)	Cft	1		5.5	0.5	8		22
	Tie Beam support Wall	Cft	1		80	0.5	1		40
	Deduction of Door Type 1	Cft	-1		3	0.5	8		-12
	Deduction of Door Type 2	Cft	-2		2.5	0.5	6.5		-16.25
	Deduction of Window Type 1	Cft	-2		3	0.5	4		-12
	Deduction of Ventilator	Cft	-1		1.5	0.5	1.5		-1.125
	Column	Cft	-8		1	0.5	8		-32
	<b>Total</b>								<b>372.63</b>
<b>10</b>	<b>Cement plaster 1:3 up to 20' height 1/2" thick</b>								
	Room internal Wall long wall (X-Direction)	Sft	2		14		8.75		245
	Room internal short wall (Y-Direction)	Sft	2		12		8.75		210
	kitchen internal long wall (Y-Direction)	Sft	2		12		8.75		210
	kitchen internal short wall (X-Direction)	Sft	2		6		8.75		105
	Bathroom internal long wall (X-Y Direction)	Sft	4		5		8.75		175

	Varandah long wal (X-Direction)	Sft	1		15.5		8.75		135.63
	Toilet veranda side Wall	Sft	1		5.5		8.75		48.13
	External long wall(X-Direction)	Sft	1		21.5		0.7		15.05
	External short wall (Y-Direction)	Sft	1		18.5		9.87		182.60
	External short wall(Y-Direction)	Sft	1		13		9.87		128.31
	External short wall Toilet (X-Direction)	Sft	1		6		9.87		59.22
	Varada front roof beam (X-Y Direction)	Sft	1		20.5			2.5	51.25
	Verandah Front And Side G.L To P.L	Sft	1		20.5		1.17		23.92
	Columns at Verandah	Sft	1				8	3	24
	Deduction of Door Type 1	Sft	-1		3		8		-24
	Deduction of Door Type 2	Sft	-2		2.5		6.5		-32.5
	Deduction of Window Type 1	Sft	-2		3		4		-24
	Deduction of Ventilator	Sft	-1		1.5		1.5		-2.25
	<b>Total</b>	<b>Sft</b>							<b>1530.3</b>
<b>11</b>	<b>Supply &amp; fix corrugated GI sheet with GI bolts, nuts, limpet etc. complete: 26 BWG as per direction of engineer</b>								
	Total Covered Area of Smart House	Sft	1		24.5	21.5			684.78
	Overlapping 10% of total	Sft							68.48
	<b>Total</b>	<b>Sft</b>							<b>753.25</b>
<b>12</b>	<b>Supply and Fixing Green Colour Plain GI Sheet ridging including fixture complete 9" lap and 24" overall, of 27 gauge GI sheet ridging as per direction of Engineer in charge</b>								
	Plain GI Sheet for Roofing	Rft	1		68.20				<b>68.20</b>
	<b>Total</b>	<b>Rft</b>							<b>68.20</b>
<b>13</b>	<b>Wood work First class deodar wood wrought joinery in doors and windows etc. complete: 1.5" thick</b>								
	Door Type 1	Sft	1		3		8		24
	Door Type 2	Sft	2		2.5		6.5		32.5
	Window Type 1	Sft	2		3		4		24
	Ventilator	Sft	1		1.5		1.5		2.25
	<b>Total</b>	<b>Sft</b>							<b>82.75</b>

14	<b>WOODEN TRUSS: Providing &amp; Fixing of Wooden Truss, Comprising of Popular Wood (Locally Name Tarak) Truss Members Including sawing, Cutting in Specified Size &amp; Shapes &amp; fixed in position etc., As shown on drawings or as Directed by the Engineer, Complete in all Respects.</b>							
	Tie Beam #1	Cft	3		24.5	0.25	0.33	7.34
	Rafter #2	Cft	6		12	0.25	0.33	7.19
	King Post #1	Cft	3		0.33	0.25	5.00	1.49
	Vertical Post #1	Cft	18		0.33	0.25	2.22	3.96
	Struts #1	Cft	18		0.33	0.25	3.88	6.97
	Purlin #1	Cft	12		17.36	0.17	0.21	8.68
	Tie Beam #2	Cft	2		21.50	0.25	0.33	4.30
	Rafter #2	Cft	14		10.10	0.25	0.33	14.13
	Vertical Post #2	Cft	34		0.33	0.25	2.50	8.49
	Struts #2	Cft	34		0.33	0.25	3.00	10.19
	Purlin #2	Cft	12		11.07	0.17	0.21	5.53
	Eva Board	Cft	1		92.00	0.75	0.08	6.90
	<b>Total</b>	<b>Cft</b>						<b>85.16</b>
15	<b>Distempering water base New surface: Two coats inner side</b>							
	Room inner site	Sft	1		52		8.75	455
	Kitchen inner site	Sft	1		36		8.75	315
	Bathroom inner site	Sft	1		20		8.75	175
	Verandah long Site	Sft	1		15.5		8.75	135.63
	Verandah Short Site	Sft	1		5.5		8.75	48.13
	Deduction of Door Type 1	Sft	-1		3		8	-24
	Deduction of Door Type 2	Sft	-2		2.5		6.5	-32.5
	Deduction of Window type 1	Sft	-2		3		4	-24
	Deduction of Ventilator	Sft	-1		1.5		1.5	-2.25
	<b>Total</b>	<b>Sft</b>						<b>1046</b>
16	<b>Weather sheet or Oil paint in outer surface wall of the structure (2 coat) as per direction of engineer</b>							
	Room and kitchen outer site long wall X	Sft	1		21.5		9.87	212.21
	Room and bathroom outer site short wall surface Y	Sft	1		18.5		9.87	182.60
	Kitchen outer site short wall surface Y	Sft	1		13		9.87	128.31
	bathroom outer site short wall surface X	Sft	1		6		9.87	59.22

	Deduction of Door Type 1	Sft	-1		3		8		-24
	Deduction of Door Type 2	Sft	-2		2.5		6.5		-32.5
	Deduction of Window type 1	Sft	-2		3		4		-24
	Deduction of Ventilator	Sft	-1		1.5		1.5		-2.25
	<b>Total</b>	<b>Sft</b>							<b>499.58</b>
17	<b>Providing and fixing ceiling including framework, ply wood illuminated dense 2/8" thick 8'x 4'. Including framing nails complete in all respect by the engineer in charge.</b>								
	Room Ceiling	Sft	1		14	12			168
	Kitchen Ceiling	Sft	1		12	6			72
	Bathroom Ceiling	Sft	1		5	5			25
	Verandah	Sft	1		15.5	5			77.5
	Sofit around the structure	Sft	1		92	1.5			138
	<b>Total</b>	<b>Sft</b>							<b>480.5</b>
18	<b>Providing, Prepare &amp; Paint new surface, doors &amp; windows Each subsequent 2 coat of paint Yellow Green Oil Paint</b>								
	Door Type 1	Sft	2		3		8		48
	Door Type 2	Sft	4		2.5		6.5		65
	Window Type 1	Sft	4		3		4		48
	Ventilator	Sft	2		1.5		1.5		4.5
	Eva Board	Sft	1	92.00			0.75		69
	<b>Total</b>	<b>Sft</b>							<b>234.5</b>
19	<b>Erection and removal of Form work with Plywood sheet finishing for RCC or Plain cement Concrete in any shpae - Position / Horizontal</b>								
	Column from footing to Plinth Beam	Sft	8		3		2.12		50.88
	Plinth Beam Long wall Room + Kitchen (X-Direction)	Sft	3		22		1.34		88.44
	Plinth Beam Short wall Room + Kitchen (Y-Direction)	Sft	3		15.5		1.34		62.31
	Column from Plinth Beam of Roof Beam+ Foundation to Under Plinth Beam	Sft	8		3		8		192
	Roof Beam Long wall Room + Kitchen (X-Direction)	Sft	3		21.5		1.50		96.75
	Roof Beam Short wall Room + Kitchen (Y-Direction)	Sft	3		19		1.50		85.5
	<b>Total</b>	<b>Sft</b>							<b>575.88</b>

<b>20</b>	<b>Providing and Fixing of Glass plane 5mm thick</b>								
	Window Type 1	Sft	2		3		4		24.00
	Door Ventilation	Sft	1		3		2		6.00
	Ventilator	Sft	1		1.5		1.5		2.25
	<b>Total</b>	<b>Sft</b>							<b>32.25</b>
<b>21</b>	<b>Providing and fixing Wire mesh</b>								
	Window Type 1	Sft	2		3		4		24
	Door	Sft	1		3		2		6
	Ventilator	Sft	1		1.5		1.5		2.25
	<b>Total</b>	<b>Sft</b>							<b>32.25</b>
<b>22</b>	<b>Misc Items (nails, door &amp; widow fitting)</b>	<b>Job</b>				<b>1</b>		<b>1</b>	
<b>23</b>	<b>Electrification Work</b>	<b>List Attached</b>				<b>1</b>		<b>1</b>	
<b>24</b>	<b>Plumbing &amp; Sanatation Work</b>	<b>List Attached</b>				<b>1</b>		<b>1</b>	
<b>25</b>	<b>visibilty steel Plate with Muslim AID logo on Smart house approved by Engineer</b>	<b>Job</b>				<b>1</b>		<b>1</b>	

## Detail Estimate of Electrification

S. NO	Description	Unit	Qty
1	Concealed Wiring of light/fan/bell point in 7/.29 PVC insulated	Rft	90
2	Concealed Wiring of light/fan/bell point in 3/.29 PVC insulated	Rft	90
3	PVC Pipe Conduit 3/4" Dia	Rft	30
4	DP Box ( 12" * 12" ) Complete with all accessories	Nos	1
5	Switch Board (3" * 6" ) Complete with all accessories	Nos	2
6	Power plug (3" * 3" ) complete with all accessories	Nos	4
7	S/F of Hooks for ceiling Fans.	Nos	1
8	S & F of holders/Angle holder	Nos	6
9	S/F of Energy Savers 18Watts	Nos	6

## Detail Estimate of Plumbing & Sanatory Work of Smart House

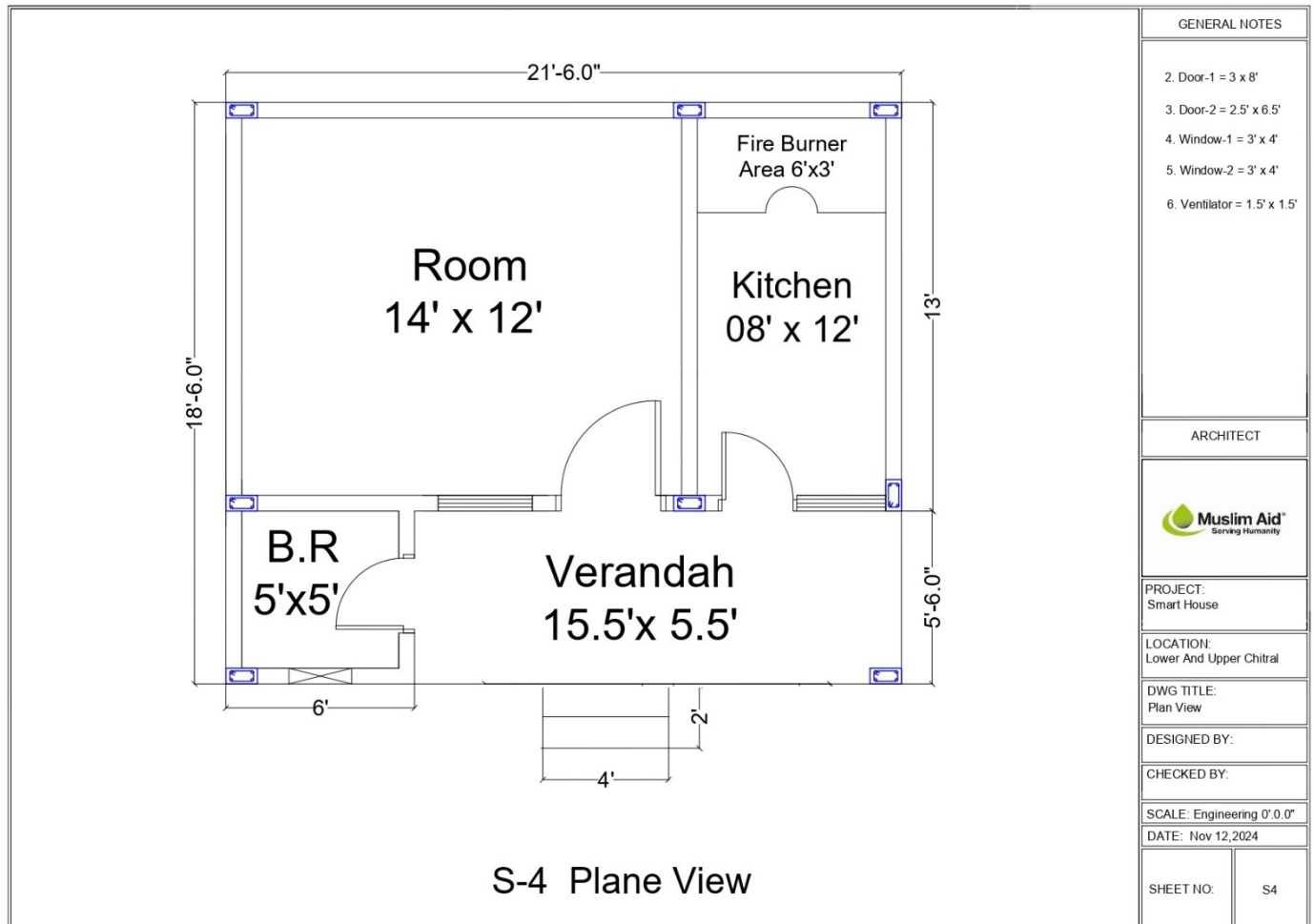
S. No	Description	Unit	Qty
	<b>Plumbing &amp; Sanatory</b>		
1	Supply & fixing of 25mm dia PPR Pipe with accessories Complete	Rft	30.00
2	Steel Bibcock Good Quality	No	3.00
3	S&F of W.C Indian Ceramic (polo)	No	1.00
4	S/F of P trap 4"x3"	No	1.00
5	S/F of Floor trap 3"	No	1.00
6	Floor Waste	No	1.00
7	P&L, cut, joint, test, Head, Socket, elbow disinfect U PVC pipeline BSS Class 'Coworking pressure: 4" i/d with accessories Complete	Rft	15.00
8	P&L, cut, joint, test, Head, socket, elbow disinfect U PVC pipeline BSS Class 'Coworking pressure: 3" i/d with accessories Complete	Rft	15.00
9	Providing fixing overhead water tank 350Ltr with all accessories include BASE (PCC 1:2:4) Height 3'x3'x4'. ( Master, Polo)	Job	1.00

### Steel calculation for Smart House

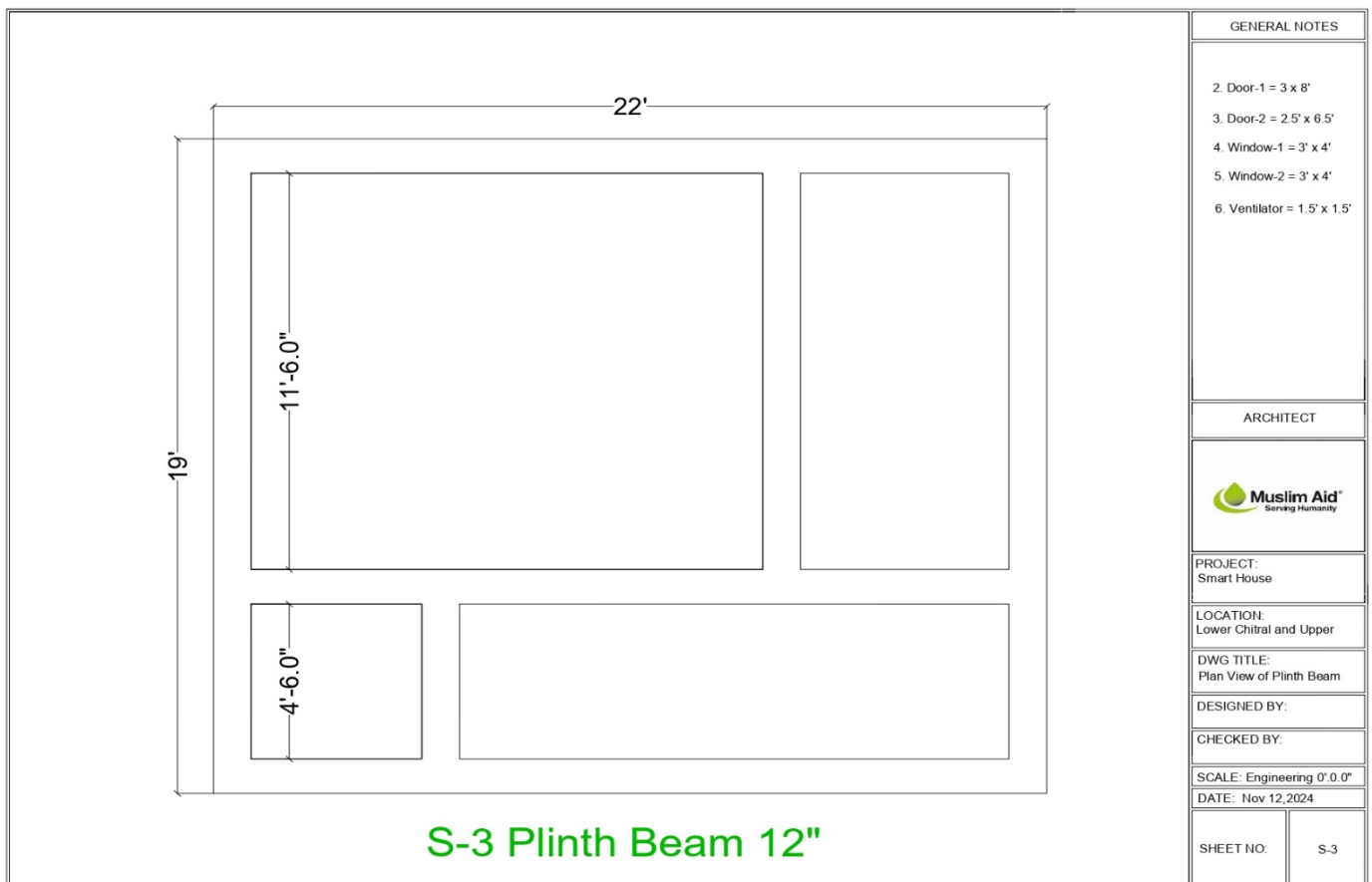
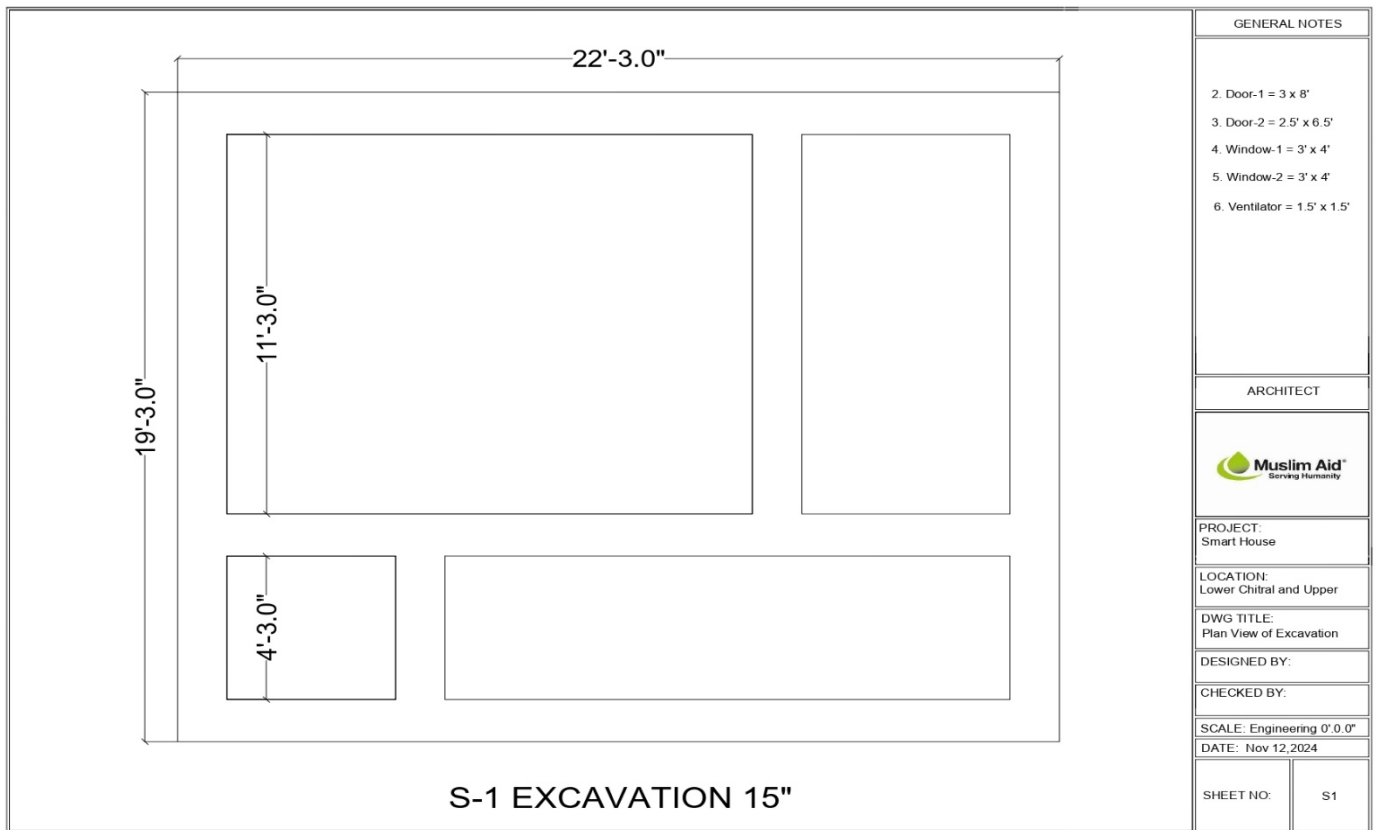
S.No	Description of structure	# of Structure	Length ft	DL of hooks (ft)	Length of each bar (ft)	No of bars/Stirrups	Total length of bars	Unit weight of #3 bar	Unit weight of #4 bar	Weight (Kg)
1	<b>Column1</b>									
	Longitudinal bars	8.00	11.7	0.50	12.20	4.00	390.40		0.29	113.22
	Tie bars	8.00	2.00	0.25	2.25	124.80	280.80	0.12		33.70
	<b>Total</b>									<b>146.91</b>
2	<b>Plinth Beam</b>									
	<b>Plinth Beam</b>				-		-			
	Longitudinal bars L/W	3.00	21.75	0.16	21.91	4.00	62.92		0.29	77.04
	Stirrups	3.00	2.34	0.25	2.59	29.0	225.33	0.12		27.04
	Longitudinal bars S/W	3.00	15.75		15.75	4.00	189.00		0.29	55.38
	Stirrups	3.00	2.34	0.25	2.59	21.0	163.17	0.12		19.58

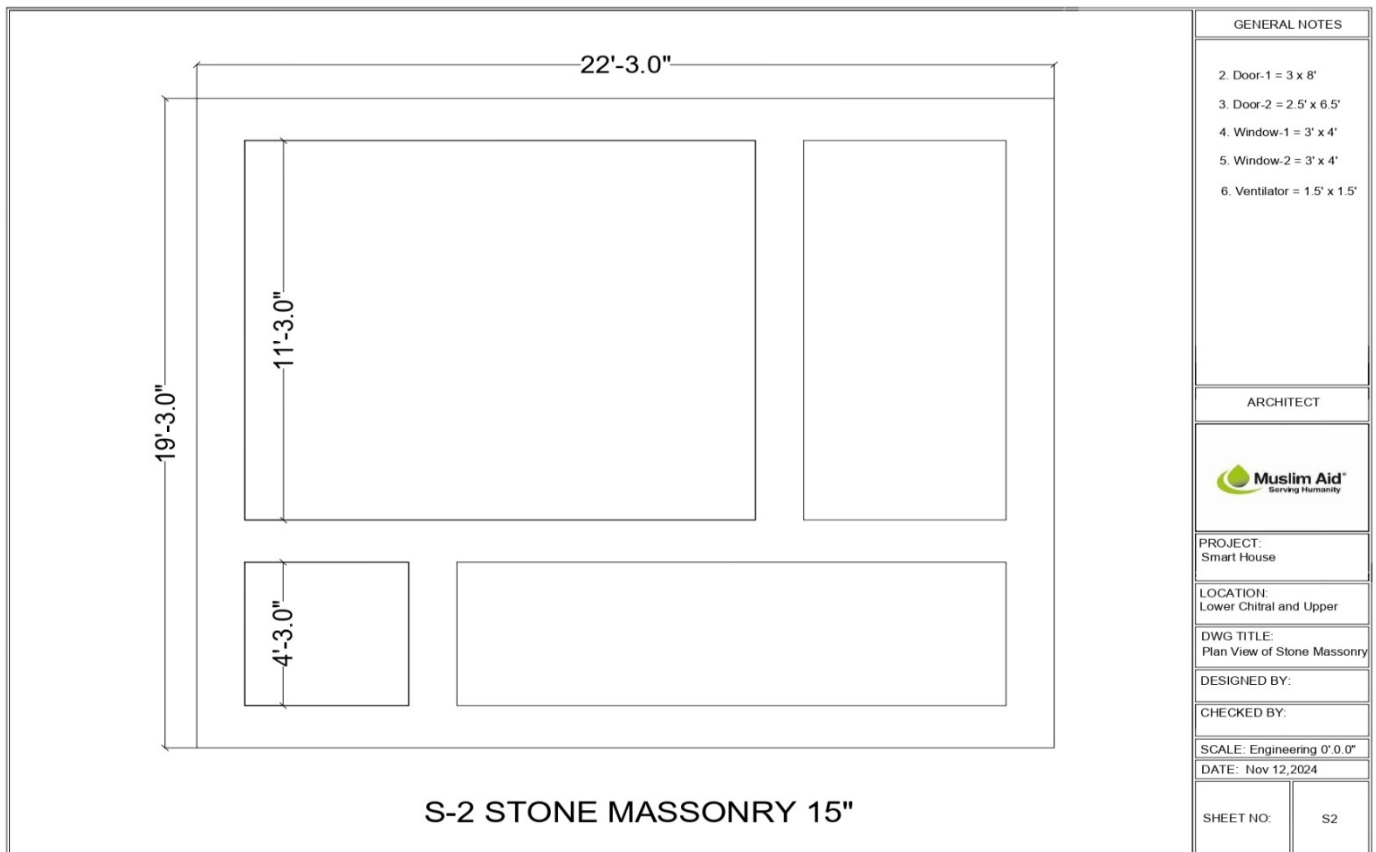
	<b>Total</b>									<b>179.03</b>
3	<b>Roof Beam</b>									
	Longitudinal bars L/W	3.00	23.25	0.08	23.33	4.00	279.96	0.29		82.03
	Stirrup	3.00	2.00	0.25	2.25	31.0	209.25	0.12		25.11
	Longitudinal bars S/W	3.00	18.75	0.25	19.00	4.00	228.00	0.29		66.80
	Stirrup	3.00	2.00	0.25	2.25	22.6	152.48	0.12		18.30
	<b>Total</b>									<b>192.24</b>
4	Longitudinal bars	1.00	4.85	-	4.85	10.00	48.50	0.29		14.07
	Distribution Bar	1.00	4.85	-	4.85	10.00	48.50	0.29		14.07
	<b>Total</b>									<b>28.13</b>
	<b>STELL #2 Bar</b>									<b>123.72</b>
	<b>STELL #4 Bar</b>									<b>422.59</b>

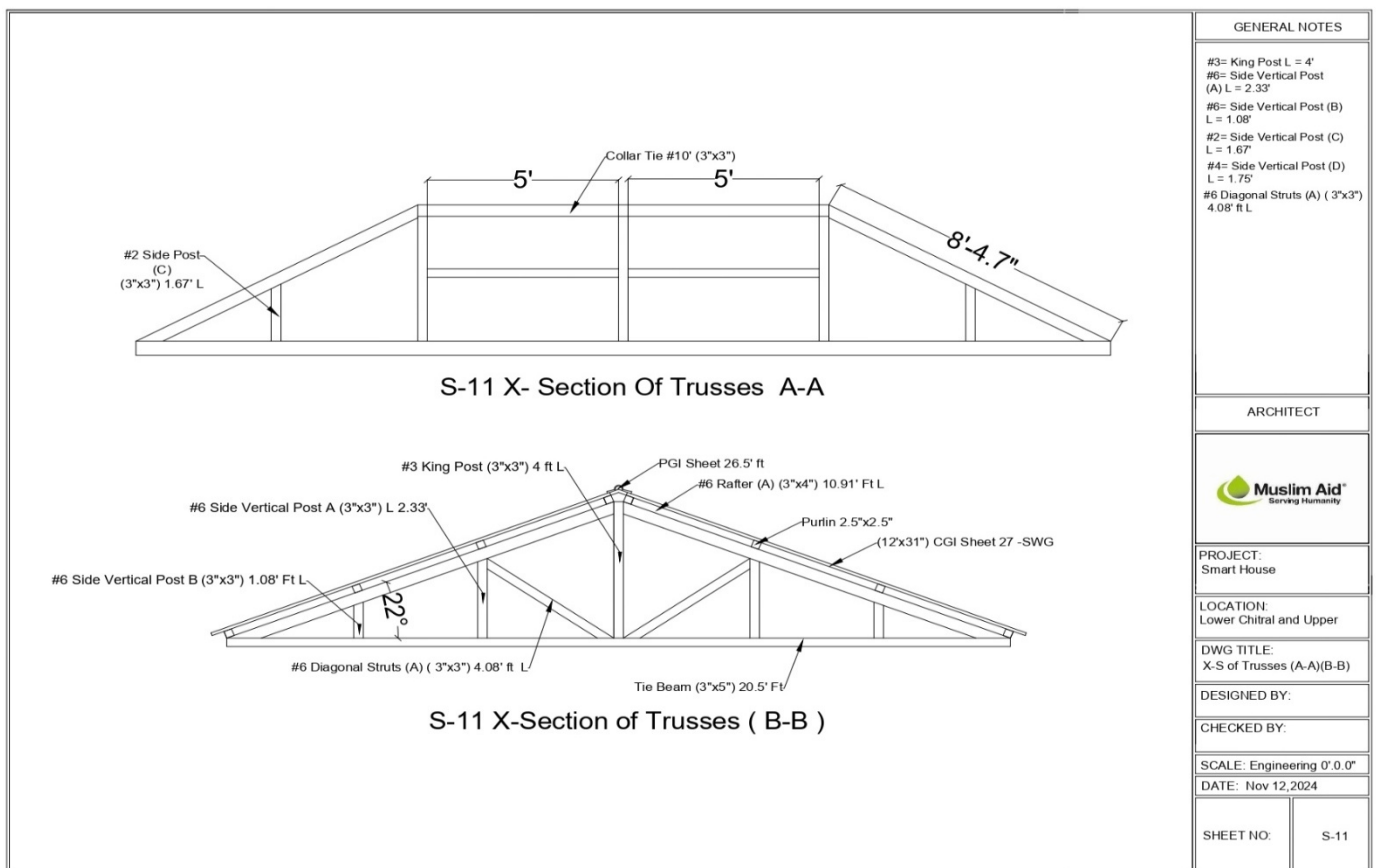
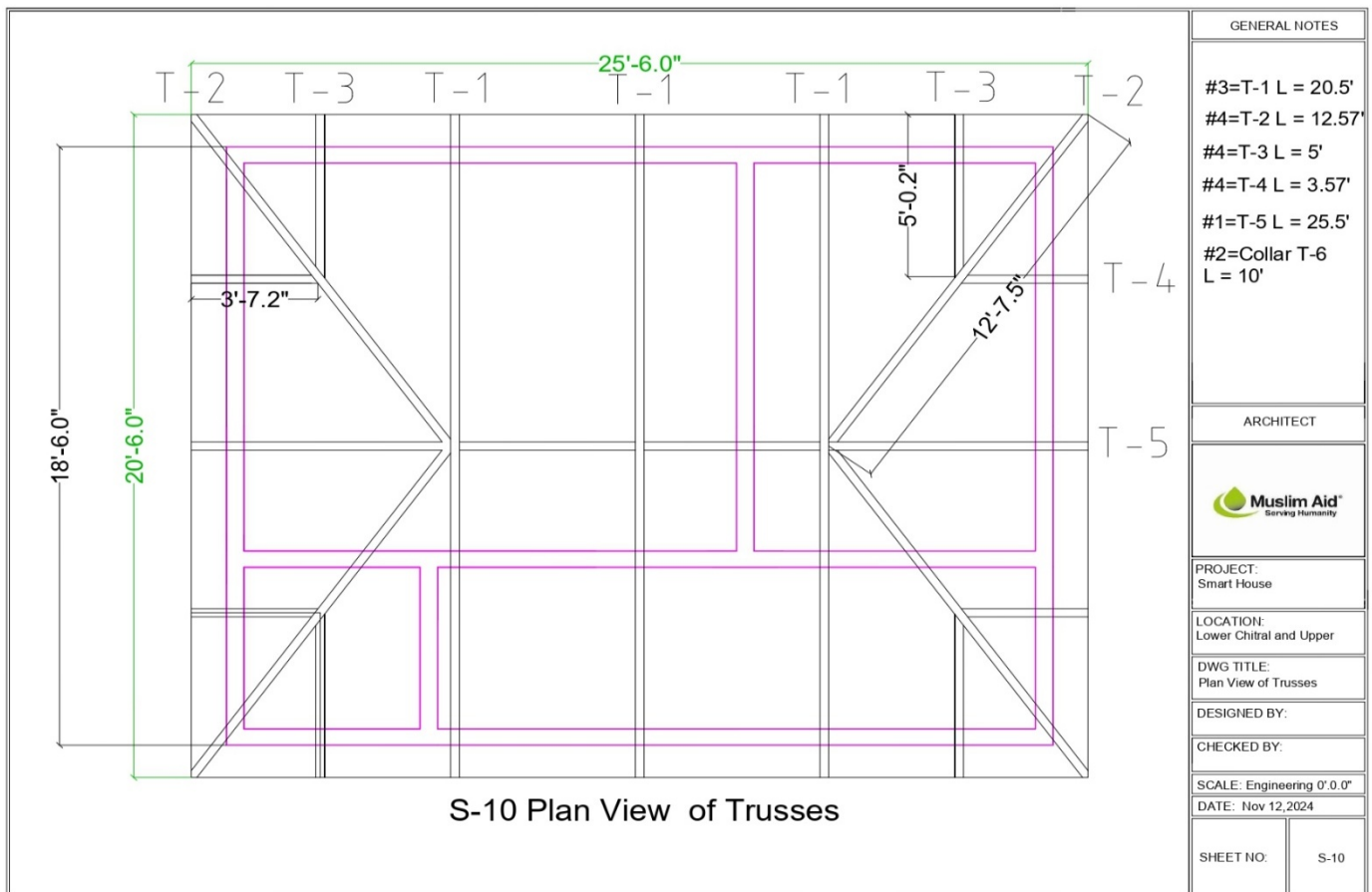
(Design and Drawing):

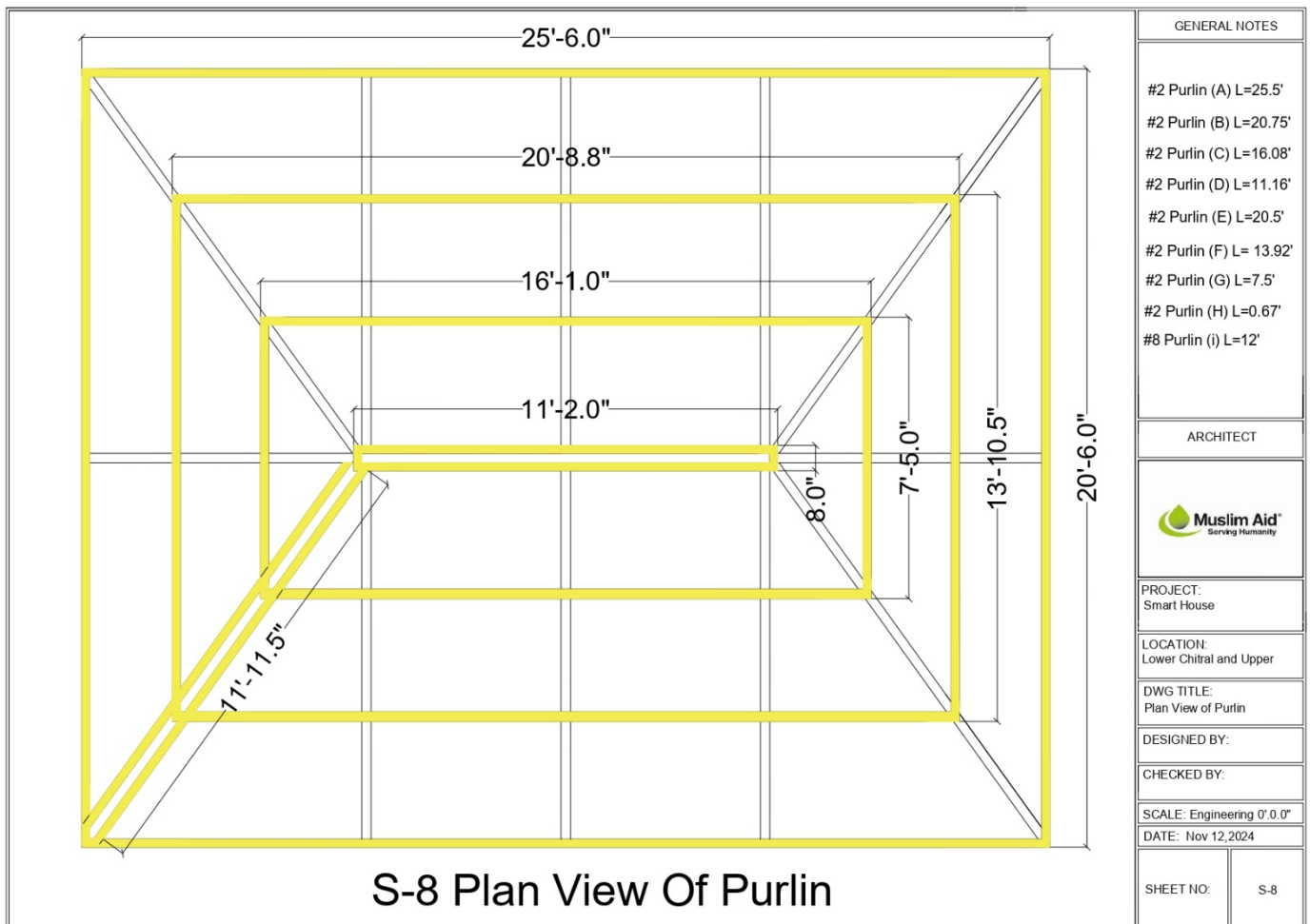
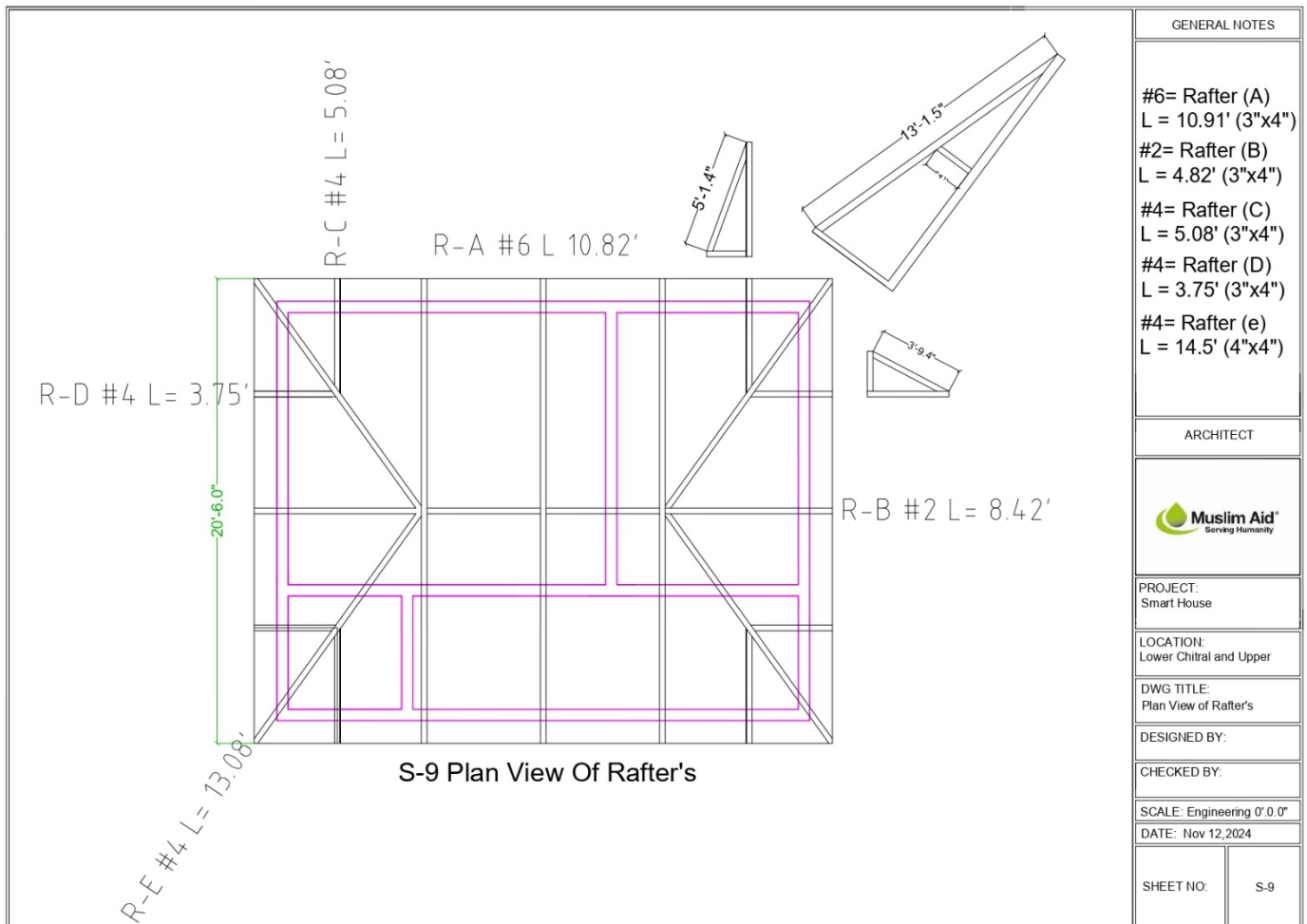












## GENERAL NOTES

2. Door-1 = 3' x 8'
3. Door-2 = 2.5' x 6.5'
4. Window-1 = 3' x 4'
5. Window-2 = 3' x 4'
6. Ventilator = 1.5' x 1.5'

## ARCHITECT


 PROJECT:  
Smart House

 LOCATION:  
Lower Chitral and Upper

 DWG TITLE:  
Plan View Of Column, Beam

DESIGNED BY:

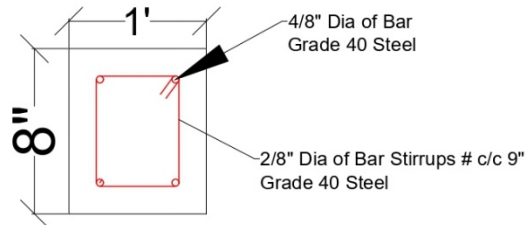
CHECKED BY:

SCALE: Engineering 0'.0.0"

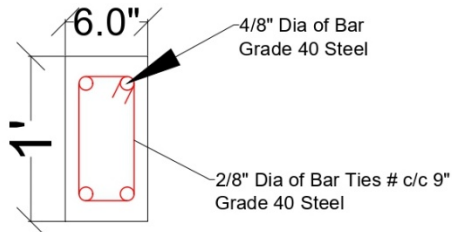
DATE: Nov 12, 2024

SHEET NO:

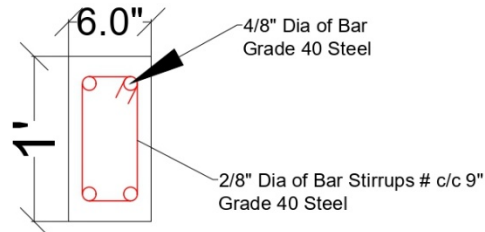
S-7



Plinth Beam



Column



Roof Beam

Plan View

## GENERAL NOTES

2. Door-1 = 3' x 8'
3. Door-2 = 2.5' x 6.5'
4. Window-1 = 3' x 4'
5. Window-2 = 3' x 4'
6. Ventilator = 1.5' x 1.5'

## ARCHITECT


 PROJECT:  
Smart House

 LOCATION:  
Lower Chitral and Upper

 DWG TITLE:  
Section View

DESIGNED BY:

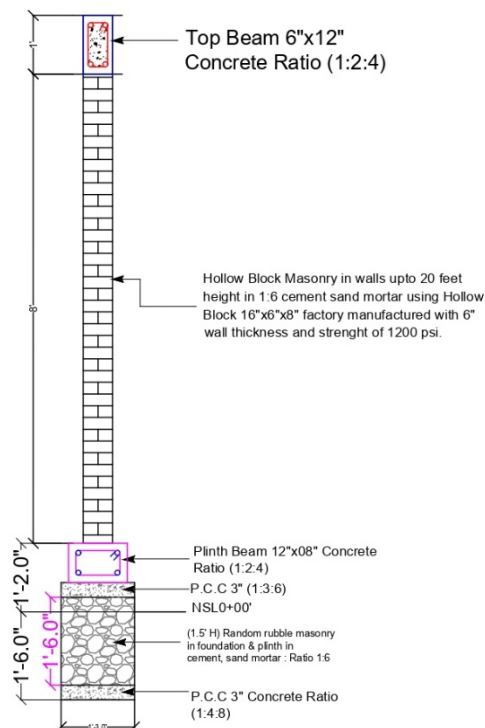
CHECKED BY:

SCALE: Engineering 0'.0.0"

DATE: Nov 12, 2024

SHEET NO:

S-6



S-6 Section View



**S-5 Section A-A**

**GENERAL NOTES**

2. Door-1 = 3' x 8'
3. Door-2 = 2.5' x 6.5'
4. Window-1 = 3' x 4'
5. Window-2 = 3' x 4'
6. Ventilator = 1.5' x 1.5'

**ARCHITECT**



**PROJECT:**  
Smart House

**LOCATION:**  
Lower Chitral and Upper

**DWG TITLE:**  
Front Elevation

**DESIGNED BY:**

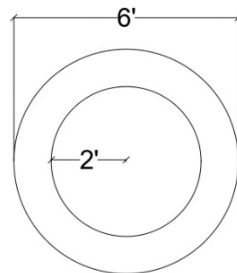
**CHECKED BY:**

**SCALE:** Engineering 0' 0.0"

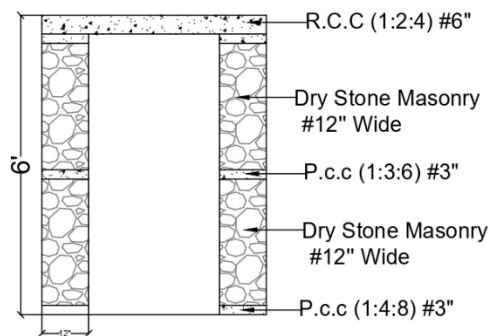
**DATE:** Nov 12, 2024

**SHEET NO:**

S-5



**Plan View Of Septic Tank**



**Section View Of Septic Tank**

**GENERAL NOTES**

**ARCHITECT**



**PROJECT:**  
Smart House

**LOCATION:**  
Lower Chitral and Upper

**DWG TITLE:**  
Plan & Section Of Septic Tank

**DESIGNED BY:**

**CHECKED BY:**

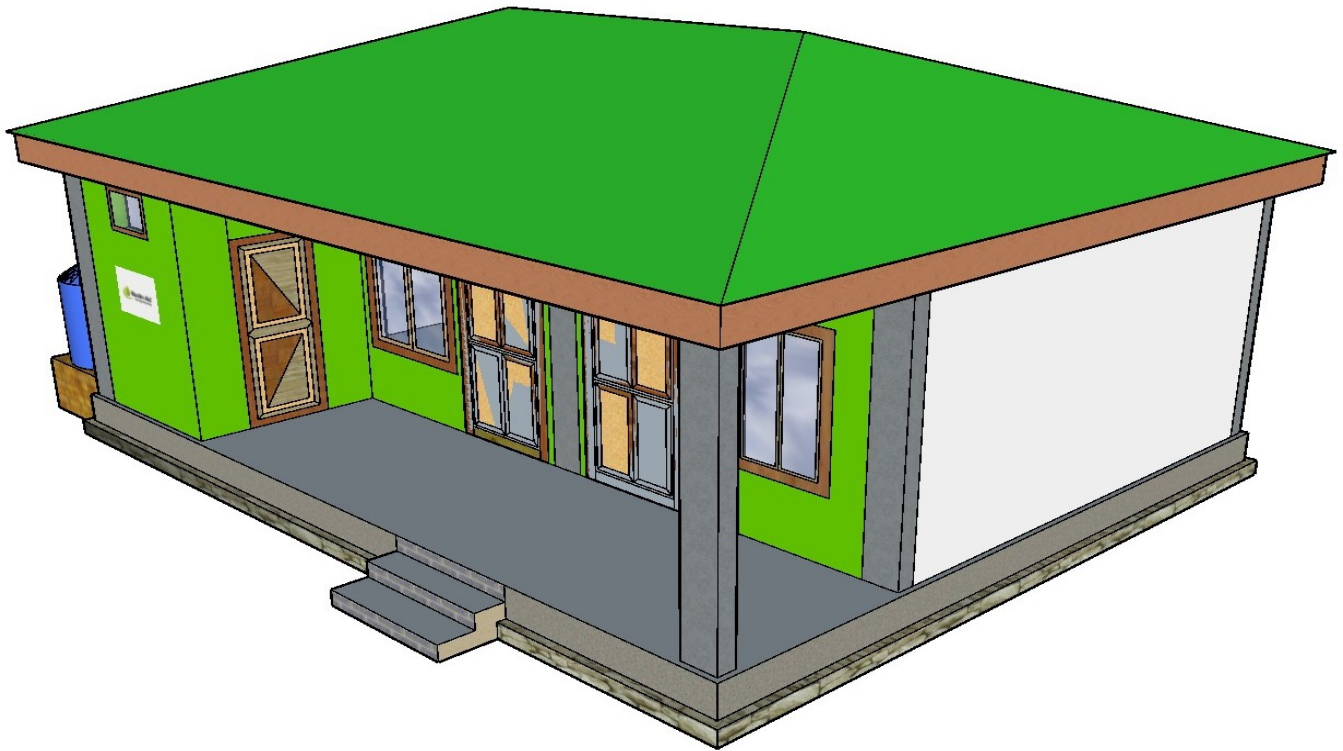
**SCALE:** Engineering 0' 0.0"

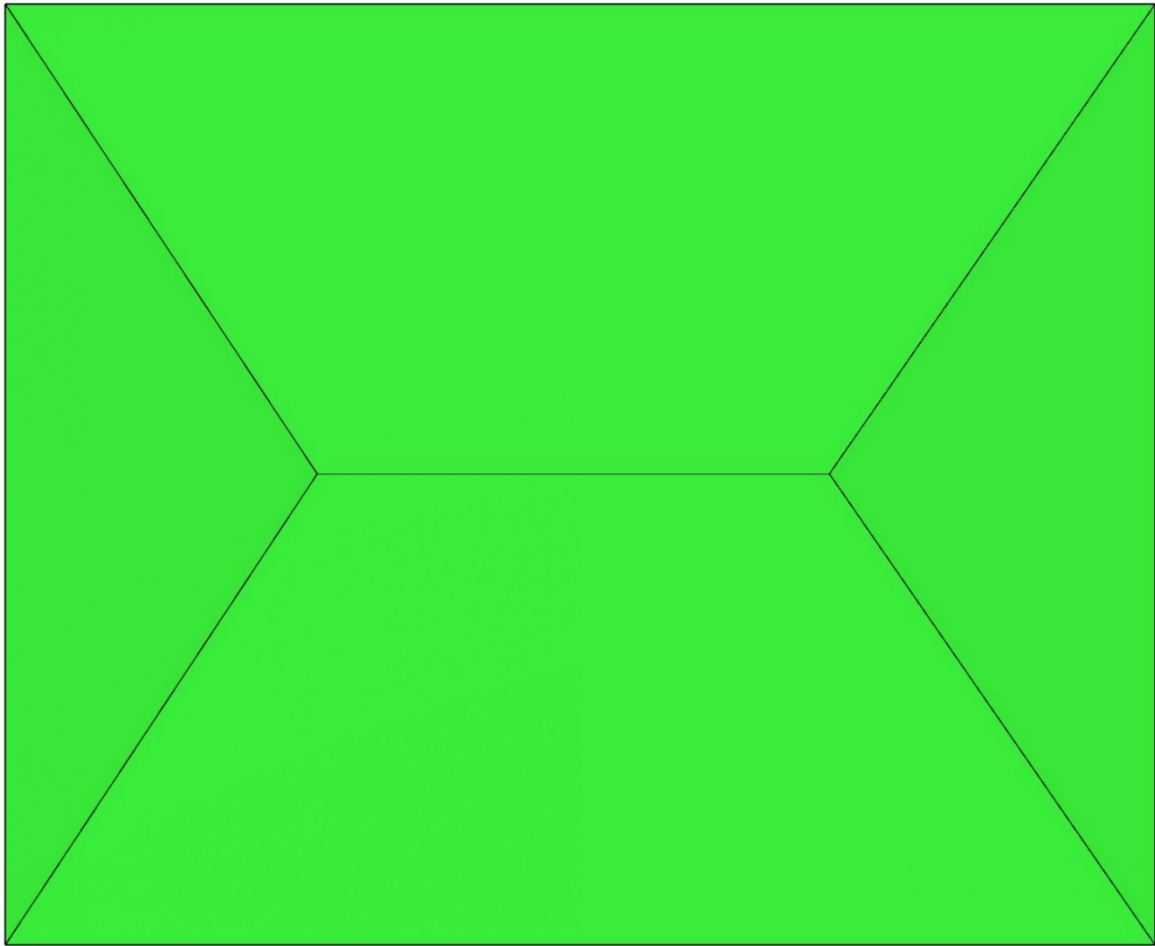
**DATE:** Nov 12, 2024

**SHEET NO:**

S-12







Contractor' Signatures & Seal \_\_\_\_\_

QUANTITY / ANY OTHER DISCOUNTS (PLEASE SPECIFY):

--

THE PROPOSED DISCOUNTS WILL BECOME AN INTEGRAL PART OF YOUR BID SUBMISSION

PAYMENT TERMS: ACCEPTANCE OF PAYMENT TERMS (I.E. 30 DAYS NET FROM RECEIPT OF DOCUMENTS)

YES: \_\_\_\_\_ NO: \_\_\_\_\_

BIDDERS NAME AND SIGNATURE: \_\_\_\_\_



## **ANNEXURE-B:**

### **List of Targeted UCs for Construction of 70 Smart Houses with Toilet, Verandah, and Kitchen)**

S #	District	Tehsil	Union Council	Lot #	No. of Smart Houses
1	Lower Chitral, KPK	Chitral	Chitral-1	01	70
			Chitral-2		
			Denin		
			Koh		

## **ANNEXURE-C**

### **(General Terms and Conditions for Services for Construction of 70 Smart Houses in Lower Chitral, KPK (LOT-1)**

#### **1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the supplier/Contractor signing and returning an acknowledgment copy of it or by timely delivery of the **Construction of 70 Smart Houses in Lower Chitral, KPK (LOT 1)** in accordance with the terms of the Purchase Order/Contract as herein specified. Acceptance of this Purchase Order shall affect a contract between the Parties under which the rights and Obligations of the parties shall be governed solely by the terms and conditions of the purchase order including these General Conditions. No additional or inconsistent provision proposed by the supplier /Contractor shall bind **Muslim Aid (MAP)** unless agreed to in writing by a duly authorized **Muslim Aid (MAP)** official.

#### **2. LEGAL STATUS**

The supplier / Contractor shall be considered as having the legal status of an independent contractor vis-à-vis **Muslim Aid (MAP)**. The Supplier / Contractor, its personnel, and sub-contractors shall not be considered in any respect as being the employees of **Muslim Aid (MAP)**. The supplier / Contractor shall be fully responsible for all work and services performed by its employees and for all acts and omissions of such employees.

#### **3. SOURCE OF INSTRUCTION**

The supplier / Contractor shall neither seek nor accept instructions from any authority external to **Muslim Aid (MAP)** in connection with the performance under this contract. The Supplier / Contractor shall refrain from any action that may adversely affect **Muslim Aid (MAP)** and shall fulfill its commitments with the fullest regard to the interests of **Muslim Aid (MAP)**.

#### **4. ANTI-PERSONNEL MINES**

The supplier / Contractor guarantees that it is not engaged in the sale or manufacture, either directly or indirectly, of anti-personnel mines or any components produced primarily for the operation thereof. Any breach of this representation and warranty shall entitle **Muslim Aid (MAP)** to terminate this Purchase Order immediately upon notice to the supplier / Contractor, at no cost to **Muslim Aid (MAP)**.

#### **5. CHILD LABOUR**

The supplier / Contractor represents and warrants that neither it, nor any of its suppliers, is engaged in any practice inconsistent with the rights outlined in the Convention on the Rights of the Child, including Article 32 thereof, which, *inter alia*, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health and physical, mental, spiritual, moral or social development. Any breach of this representation and warranty shall entitle **Muslim Aid (MAP)** to terminate this Purchase Order immediately upon to the supplier, at no cost to **Muslim Aid (MAP)**.

#### **7. SUB-CONTRACTING**

In the event the Supplier / Contractor require the services of a sub-contractor, the supplier / Contractor shall obtain the prior written approval of **Muslim Aid (MAP)** for all sub-contractors. The supplier / Contractor shall be fully responsible for all work and services performed by its sub-contractors and suppliers and for all acts and/or omissions of such sub-contractors and supplier and their personnel. The approval of **Muslim Aid (MAP)** of a sub-contractor shall not relieve the Supplier / Contractor of any of its obligations under this Purchase Order. The terms of any sub-contract shall be subject to

and conform to the provision of this Order.

#### **8. ASSIGNMENTS**

The supplier / Contractor shall not assign, transfer, pledge, or make other disposition of this Order or any part thereof or of any of the supplier's / Contractor rights, claims, or obligations under this Order except with the prior written consent of **Initiative of Change (MAP)**.

#### **9. OFFICIALS NOT TO BENEFIT**

The supplier / Contractor represents and warrants that no official of Muslim Aid (MAP) has been, or shall be, offered by the Supplier / Contractor any direct or indirect benefit arising from this order or the award thereof. The supplier / Contractor agree that a breach of this provision is breach of an essential term of this Order.

#### **10. ENCUMBRANCES/LIENS**

The supplier / Contractor shall not cause or permit any lien, attachment or other encumbrance by any person or entity to be placed or to remain in any public office or with Muslim Aid (MAP) against any monies due or to become due for any work done or materials furnished under this contract, or by reason of any other claim or demand against the Supplier / Contractor.

#### **11. EXPORT LICENCE**

The order is subject to the obtaining of any export license or other government authorization that may be required. It shall be the responsibility of the Supplier / Contractor to obtain such license or authorization. Should the supplier / Contractor encounter difficulties in obtaining the required export license or governmental authorization, it shall immediately bring this to the attention of Muslim Aid (MAP). Muslim Aid (MAP) will, at its discretion, use its best endeavors to assist.

#### **12. WARRANTY**

The supplier / Contractor warrants the material, construction, including finishing under this Order conform to the specification of the Order and is free from damage and defects in workmanship or materials. This warranty is without prejudice to any further guarantees that the Supplier / Contractor provides to purchasers. Such guarantees shall apply to the construction subject to this Order.

#### **13. REJECTION**

Under the Order, Muslim Aid (MAP) shall have the right to reject the material or any part thereof if they do not conform to specifications.

#### **14. INSPECTION**

Muslim Aid (MAP) or its duly accredited representative shall have the right to inspect the material / Construction work ordered for under this Order at Supplier's stores, during manufacture, in the port or places of shipment, and the Supplier shall provide all facilities for such inspection.

#### **15. OVERRIDING CLAUSE**

In the event of any conflict or inconsistencies between these General Terms and Conditions for construction or any other document which forms part of the purchase these conditions shall prevail except where they have been amended (by specific reference to the relevant clause and paragraph of these Conditions) as provided for herein.

#### **16. FORCE MAJEURE: OTHER CHANGES IN CONDITIONS**

In the event of as soon as possible after the occurrence of any cause constituting force majeure, the Supplier shall give notice and full particulars in writing to Muslim Aid (MAP) of such occurrence or change if the Supplier / Contractor is hereby rendered unable.

Wholly or in part, to perform its obligations and meet its responsibilities under this Order. The Supplier / Contractor shall also notify Muslim Aid (MAP) of any other changes in conditions or the occurrence of any even which interferes or threatens to interfere with its performance of this purchase Order. On receipt of the notice required under this Article, Muslim Aid (MAP) shall take such action as, in its sole discretion; it considers to be appropriate or necessary in the circumstances, including the granting to the Supplier of a reasonable extension of time in which to perform its obligations under this Purchase Order.

If the Supplier / Contractor is rendered permanently unable, wholly or in part, by reason of force majeure to perform its obligations and meet its responsibilities under this Order, **Muslim Aid Pakistan (MAP)** shall have the right to suspend or terminate this Purchase Order on the same terms and conditions as are provided for in Article 18, "Termination", except that the period of notice shall be seven (7) days instead of thirty (30) days.

Force majeure as used in this provision means acts of God, war (whether declared or not), invasion, revolution,

insurrection, or other acts of similar nature or force.

Notwithstanding anything to the contrary in this Order, the Supplier / Contractor recognizes that the work and services will be performed under harsh or hostile conditions caused by civil unrest. Consequently, delays or failure to perform caused by events arising out of or in connection with, such civil unrest shall not, in and to itself, constitute force majeure under this Order.

#### 17. DISPUTES – ARBITRATION

**Amicable Settlement** the Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of this Order or the breach, termination or invalidity thereof. Where the parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place.

#### 18. TERMINATION OF PURCHASE ORDER

In the case of failure by the Supplier / Contractor to fulfill its obligations under the terms and conditions of the Order including but not limited to failure to obtain necessary export licenses, or failure or refusal to make delivery of all or part of the goods by the agreed delivery date or dates, **Muslim Aid Pakistan (MAP)** may, after giving the Supplier / Contractor reasonable notice to perform without prejudice to any other rights or remedies excess on or more of the following rights.

- Procure all or part of the goods from other sources, in which event **Muslim Aid Pakistan (MAP)** may hold the Supplier / Contractor responsible for any excess cost occasioned thereby.
- Refuse to accept delivery of all or part of the scope of work.
- Cancel this Order without any liability for termination charges to **Muslim Aid Pakistan (MAP)**.

**Muslim Aid (MAP)** may terminate forthwith this Order at any time should the mandate or the funding of **Muslim Aid Pakistan (MAP)** be curtailed or terminated in which case the Supplier / Contractor shall be reimbursed by **Muslim Aid Pakistan (MAP)** for all reasonable costs incurred by the Supplier / Contractor prior to receipt of the notice of termination.

#### 19. INSOLVENCY AND BANKRUPTCY

Should the Supplier / Contractor become insolvent or should control of the Supplier / Contractor change by virtue of insolvency, **Muslim Aid Pakistan (MAP)** may without prejudice to any other rights and remedies, terminate this Order by giving the Supplier / Contractor written notice of termination.

Should the Supplier / Contractor be adjudged bankrupt or should the Supplier / Contractor make a general assignment for the benefit its creditors or should a receiver be appointed on account of the Supplier's / Contractor insolvency **Muslim Aid Pakistan (MAP)** may under the terms of this Order.

#### 20. PAYMENT INSTRUCTIONS

**Muslim Aid Pakistan (MAP)** shall on the fulfillment of the Delivery Terms / Completion of work, unless otherwise provided in this Order make payment by cross cheque in the name of the company within thirty days of receipt of the Suppliers / Contractor invoice along with the work done certificate from the Muslim Aid Engineer and copies of any other documentation specified in the Order.

Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Order, provided payment is made within the period required by such payment terms.

## **ANNEXURE-D (Vendor Registration Form and Instruction for completion of bid)**

### **VENDOR REGISTRATION FORM – ANNEX D**

#### **Section 1: Company Details and General Information**

1. Name of Company:	
2. Street Address:	3. P.O. Box and Mailing Address:  <div style="display: flex; justify-content: space-between;"> <span>Postal Code:</span> <span>City:</span> </div>
4. Tel:	5. Fax:
6. Email:	7. WWW Address:
8. Contact Name and Title:	
9. Email:	
10. Parent Company (Full legal / officially registered company name):	
11. Subsidiaries, Associates - name, city, country (attach a List if necessary):	
12. International Offices/Representation (Countries where the Company has local Offices/Representation):	
13. Type of Business (Mark one only):	
Corporate/ Limited: <input type="checkbox"/> Partnership: <input type="checkbox"/> Other (specify):	
14. Nature of Business:	
Manufacturer: <input type="checkbox"/> Authorised Agent: <input type="checkbox"/> Trader: <input type="checkbox"/> Consulting Company: <input type="checkbox"/> Other (specify):	
15. Year Established:	16. Number of Full-time Employees:
17. Licence no./State where registered:	18. VAT No./Tax I.D:
19. Technical Documents available in:	
English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Russian <input type="checkbox"/> Arabic <input type="checkbox"/> Chinese <input type="checkbox"/> Other (specify)	
<b>Construction of 43 Smart Houses in Lower Chitral, KPK (LOT-2)</b>	

20. Working Languages:

English ☐ French ☐ Spanish ☐ Russian ☐ Arabic ☐ Chinese ☐ Other (specify)

21. Bank Name:

22. Branch Name:

31. Routing Bank details (if applicable): full details to be provided as per above

## Section 2: Banking Information

- |   |                              |
|---|------------------------------|
| 23. Branch Address:                           | 24. Tel. number:             |
| 25. Fax number:                               | 26. Account Name: Swift/Bank |
| 27. Bank Account Number:                      | 28. Identifier Code (BIC):   |
| 29. Account currency:                         |                              |
| 30. International Bank Account Number (IBAN): |                              |

## Section 3: Technical Capability and Information on Goods / Services Offered

32. Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (please provide a Copy of your latest Certificate):

33. For Goods only, do those offered for supply conform to National/International Quality Standards?

Yes ☐ No ☐

34. List below up to a maximum of ten (10) of your core Goods/Services offered:

**Description (one Line for each Item National/International Quality Standard to which Item conforms)**

---

---

---

---

---

---

---

---

---

---

**Section 5: Official not to benefit**

38. By signing this VRF, potential vendors confirm that they have read, understood and will comply with the MUSLIM AID policy on the “zero tolerance” that strictly prohibits the acceptance of any type of gift and/or hospitality by MUSLIM AID

Yes ☐ No ☐ Any breach of this clause may lead to the termination of all contracts your Company may

Name:  
Functional Title:  
Signature:  
Date:

**Please courier the completed BID documents to:**

**Procurement DepartmentMuslim Aid**

**Plot # 1, First Floor, Executive Business Centre, Main Double Road, FECHS,**

**E-11/2, Islamabad**

**INSTRUCTIONS FOR COMPLETION OF BID**

**The form should be typewritten in uppercase** and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form:

**Section 1:**

1. Full name of company.
2. Full street address.
3. Full mailing address (including P.O. Box, if any).
4. Telephone number, including correct country and area codes.
5. Fax number, including country and area codes.
6. Email address.
7. WWW Address.
8. Provide name of person (including title) or department to whom correspondence should be addressed.
9. Provide email address of contact person.
10. Full legal name of parent company, if any.
11. Please provide, on a separate sheet, if necessary, names and addresses of all subsidiaries & associates if any.
12. Please provide countries where the company has local offices or representation.
13. Please tick one box. If other; please specify.
14. Please tick one box. If other; please specify. If the company is a manufacturer of some products and a trader/agent of others which they do not manufacture, both boxes should be ticked.
15. Indicate the year in which the organization was established under the name shown in Item 1.
16. Indicate the total number of full-time personnel in the company.
17. Provide the license number under which the company is registered, or the State where it is registered.
18. Provide the VAT number or Tax I.D. of the company.
19. Please tick the boxes for which languages the company is able to provide technical documents. Please specify other languages.
20. Please tick the boxes for which languages the company is able to work in. Please specify other languages.

**Section 2:**

21. Full name of bank.
22. Name of branch.



23. Address where branch is located.
24. Telephone number, including correct country and area codes.
25. Fax number, including country and area codes.
26. Number of the company account.
27. Name in which the account is held (**important:** this should be the company name).
28. Currency of the account.
29. Swift code for the account.  
International Bank Account Number (IBAN).
30. Should a routing be required for international payments, please provide full details of intermediate bank(s).

**Section 3:** (Documents to be submitted with Bids)

31. Pakistan Engineering Council Certificate (Validity)
32. NTN certificate
33. Statement of work
34. Company Key personal staff for this project
35. Work Plan for the construction of civil work
36. Construction Equipment list
37. Proof of Similar Project executed for last five years (List plus POs)
38. Project in Hand (List plus POs)
39. Financial Statement
40. Affidavit showing that the company is not involved in any litigation.
41. General Reputation (Provide the evidence of completion certificates of at least two previously completed projects of clients)

END